



**OKLAHOMA WESLEYAN**  
UNIVERSITY

# 2024-2025

## University Undergraduate Catalog

### Traditional Studies Addendum

**Academic Integrity Policy**

This addendum reflects changes to the Academic Integrity section of the catalog. All inquiries concerning this addendum should be directed to the Registrar's Office.

## Academic Integrity

OKWU seeks to develop mature Christian leaders and scholars who produce their own scholastic work, who acknowledge their dependence on the work of other scholars and resources, and who demonstrate academic integrity under all conditions. Violations of academic integrity insult the Primacy of Jesus Christ, contradict the Pursuit of Truth, mock the Priority of Scripture, and reject the Practice of Wisdom.

The practice of academic honesty is a high priority in our community, and the faculty expects responsible scholarship and professional conduct of all OKWU students. Academic dishonesty, cheating, plagiarism, and disruptive unprofessionalism are all prohibited.

Any violation of the academic integrity policy, including but not limited to each instance of plagiarism, cheating, or disruptive unprofessionalism, will result in a consequence such as the required resubmission of an assignment, a grade deduction for a particular assignment, failure of an assignment, dismissal from the class session, suspension from the course, failure of the course, or expulsion from the University. Each violation of academic integrity will be reported to Academic Integrity Council (AIC).

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Professionalism and integrity are expected and required of all OKWU students. Any student who threatens the academic environment violates the academic integrity policy. Students must respect the pedagogical goals of individual instructors and take care not to disrupt the learning process for other students. Both private and public violations of academic honesty and integrity are subject to disciplinary action.

### Student Academic Integrity Policy and Procedure Information

All academic violations will be reported to the Academic Integrity Council (AIC). Each instance will be recorded within the students' academic files for future documentation.

Procedure for violation reports:

1. The professor collects assignments and student data
2. The professor submits collected information to AIC.
3. AIC contacts students for additional information and context.
4. AIC reviews data and determines action:
  - a. Non-finding: No action. Insufficient or inconclusive data.
  - b. Violation I: Student receives a zero on related assignment. Student is required to take Academic Integrity Training at ACE.
  - c. Violation II: Student receives a failing grade for the course. Student is required to meet with his or her dean.
  - d. Violation III: Failing grade for the course. Student is suspended from future enrollment. (Option for appeal)
  - e. Violation IV: The student is permanently dismissed from OKWU. (No option for appeal.)

(N)

(N)

### Specific Violations of Academic Integrity:

The potential academic violations named below do not constitute an exhaustive list, and individual schools may have unique handbooks and policies to which students must adhere.

Cheating: Examples of cheating include (but are not limited to) the following:

1. Using unauthorized prepared materials (cheat sheets) for answering test questions;
2. Giving aid to another student during a test or quiz;
3. Compromising the integrity of test materials;
4. Gaining answers to test questions from others during testing periods;
5. Signing another person's name to the attendance record or any such falsification of academic record;
6. Claiming to have done laboratory work or outside reading that was not done;
7. Submitting the same work (e.g. written paper, assignment, or discussion questions) for more than one course without the prior approval of the instructors involved;
8. Fabricating any academic material, content, or other information, including academic records and status;
9. Collaborating with other students in a way that violates assignment parameters.

Plagiarism: Plagiarism is defined as offering the work of another as one's own. It is an attempt to deceive by implying that one has done work that was actually done by another. Faculty and students are honor-bound to show that ideas and words match with the sources used and thus demonstrate that honest research has been done. Examples of plagiarism include (but are not limited to) the following:

1. Copying all or part of a theme, examination, paper, library reading report, or other written work from another person's production;
2. Submitting as one's own work that which was wholly or partially done by another; including the use of artificial intelligence to complete assignments;
3. Quoting material from any source without proper documentation;
4. Summarizing or paraphrasing from any source without proper documentation;
5. Misrepresenting documentation or resources;
6. Using collateral reports or book reviews the opinion of a professional literary critic or of a campus friend as though it were one's own original thought;
7. Submitting workbook answers copied from another person or working in a group and submitting an identical set of answers for each member of the group without explicit permission from the instructor;
8. Presenting one's previous work as new scholarship.