



**OKWU**®

**OKLAHOMA WESLEYAN UNIVERSITY**

**2024-2025**

**University Graduate Catalog**

**Graduate & Professional Studies**

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*The official University Graduate Catalog of Oklahoma Wesleyan University (OKWU) is the online University Graduate Catalog available on the University's website, [www.okwu.edu](http://www.okwu.edu). A printed version may be used for convenience. However, in case of a conflict, the printed version is subject to the official University Graduate Catalog published on the website.*

# Introduction to Oklahoma Wesleyan University

## History

The Wesleyan Church founded Oklahoma Wesleyan University (OKWU) in order to provide higher education within a Christian environment primarily for Wesleyan youth. Its predecessor, Bartlesville Wesleyan College (BWC), was established on the Bartlesville campus as a result of a series of mergers, which included Rocky Mountain Missionary and Evangelistic School in 1905 which later became Colorado Springs Bible College (founded in 1910 in Colorado Springs, Colorado), Pilgrim Bible College (founded in 1917 in Pasadena, California), and Holiness Evangelistic Institute (founded in 1932 in El Monte, California and later named Western Pilgrim College).

In 1959, the Bartlesville campus was purchased, and Colorado Springs Bible College was moved to Bartlesville, Oklahoma. The college, renamed Central Pilgrim College, held its first classes in September 1959. The following fall, Western Pilgrim College was merged with Central Pilgrim College. The name Bartlesville Wesleyan College was adopted in 1968 after the merger of the Wesleyan Methodist and Pilgrim Holiness churches. In the fall of 1972, Miltonvale Wesleyan College (founded in Miltonvale, Kansas by the Wesleyan Methodist Church in 1909) was consolidated with BWC on the Bartlesville campus. During this process of consolidation, a decision was made to create a four-year liberal arts college. In 1974 the Oklahoma State Regents for Higher Education affirmed Bartlesville Wesleyan College as a four-year liberal art, degree-granting institution. BWC received accreditation with the Higher Learning Commission in 1978. Planning to expand its offerings to include graduate degrees, BWC changed its name to Oklahoma Wesleyan University in August of 2001.

## Accreditation and Recognition

OKWU holds institutional accreditation with the [Higher Learning Commission](#).

The baccalaureate degree program in nursing, master's degree program in nursing, and Doctor of Nursing Practice program at Oklahoma Wesleyan University is accredited by the Commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>).

OKWU's business programs are accredited by the [International Accreditation Council for Business Education](#). However, not all degrees within the Chesapeake Energy School of Business are accredited.

OKWU's education programs are accredited by the [Oklahoma State Regents for Higher Education](#) and the [Council for the Accreditation of Educator Preparation](#). OKWU's teacher education graduates meet the academic requirements for licensure by the Oklahoma State Department of Education in elementary education (1-8), health/physical education (P-12), and secondary English, mathematics, and social studies education (6-12), and building leader (principal) licensure.

OKWU's School of Ministry and Christian Thought is subject to the oversight of The Wesleyan Church's [Education and Clergy Development Division](#).

OKWU is approved for the use of VA benefits by the Oklahoma Department of Veteran Affairs State Approving Agency. For more information, contact the [U.S. Department of Veterans Affairs](#) directly.

OKWU is approved for the training of international students by the United States Department of Homeland Security.

## Location

Bartlesville, Oklahoma (population 37,290; source 2020 Census) is located 45 miles north of Tulsa and 20 miles south of the Kansas state line. Bartlesville serves as home to the global headquarters of Phillips Petroleum Company (now ConocoPhillips and Phillips 66) and boasts a rich history of art, cultural experiences, and regional significance.

## Campus

OKWU's scenic 27-acre campus is located in a quiet residential area of the city. An eight-acre athletic facility and a 70-acre nature study area are located 1/4 mile north of the main campus.

## **Academic Calendar**

The traditional programs of the University operate on a term basis and offer programs throughout the year. The non-traditional programs (offered through the Graduate & Professional Studies department) operate on a year-round, term basis.

## **Curriculum and Degrees**

Credit courses are offered in four schools: The Chesapeake Energy School of Business, School of Education and Humanities, School of Ministry and Christian Thought, and School of Health and Science. The university grants the following degrees: Doctor of Nursing Practice (DNP), Doctor of Business Administration (DBA), Master of Business Administration (MBA), Master of Education in Educational Leadership (MEd), Master of Science in Nursing (MSN), Master of Science in Strategic Leadership (MSSL), Bachelor of Arts (BA), Bachelor of Science (BS), Bachelor of Science in Nursing (BSN), Associate of Applied Science (AAS), and Associate of Arts (AA) degrees.

## **Enrollment**

Students from across the United States and around the world are currently enrolled in undergraduate and graduate programs at OKWU. Further enrollment information can be found on the [National Center for Education Statistics](#) website.

## **Faculty**

OKWU's highly qualified full-time faculty are augmented by adjunct faculty who are specialists in their areas of instruction.

## **Library**

The Janice and Charles Drake Library has many great in-house and online resources, including:

- 55,000 books, DVDs and journals
- 300,000 eBooks
- Extensive Databases
- Printers
- Laptops
- A 300+ year old Torah scroll
- Study rooms
- Interlibrary Loan Services
- Highly knowledgeable librarians

## **Alumni**

The Alumni Association includes all former students (who took 12 credit hours or more at OKWU) and all graduates of OKWU (including all schools which have merged with OKWU to form the present institution).

## **University Catalog Right to Change Policy**

The university reserves the right to make changes of any nature to the calendar, admission requirements, degree requirements, fees, regulations, course offerings, programs or academic schedules whenever they are deemed necessary or desirable, including changes or modification of course content, class scheduling, offering patterns, cancelling of scheduled classes or other academic activities.

The university catalog does not establish a contractual relationship; rather it sets forth academic and other requirements that students must meet to be granted a degree and, in some circumstances, to continue to be enrolled at the institution. While advisors and other OKWU personnel are available to guide students with respect to requirements, students ultimately bear the responsibility of following the requirements.

Students should view the university catalog for college and program specific information.

The university catalog is published annually. It provides information and procedures. It is the student's responsibility to become familiar with and adhere to the procedures contained within the university catalog.

# Oklahoma Wesleyan University

## 2024-2025 Academic Calendar

### Graduate & Professional Studies

#### Fall Term 2024

Fall Term begins .....	August 26
Graduation Applications due for December 15 <sup>th</sup> Conferral .....	September 1
Celebration Service .....	December 13
Commencement .....	December 14
Fall Term ends .....	December 15
Degree Conferral for Fall Graduates .....	December 15

#### Spring Term 2025

Spring Term begins .....	January 13
Graduation Applications due for May 4 <sup>th</sup> Conferral .....	February 1
Celebration Service .....	May 2
Commencement .....	May 3
Spring Term ends .....	May 4
Degree Conferral for Spring Graduates .....	May 4

#### Summer Term 2025

Summer Term begins .....	May 5
Graduation Applications due for August 24 <sup>th</sup> Conferral .....	June 1
Summer Term ends .....	August 24
Degree Conferral for Summer Graduates .....	August 24

NOTE: Due to the nature of delivery for GPS courses, both online and evening, holidays are not always observed. Please check your Core Registration Form (CRF) to confirm.

## OKWU Distinctives

OKWU believes that its Mission, Statement of Purpose, Doctrinal Statement, Institutional Objectives and Diversity and Unity reveal the distinctive advantages students will enjoy when they choose to attend this institution.

### Our Mission

The mission of Oklahoma Wesleyan University is to develop and send servant leaders to advance the Kingdom of God. We model a biblically-centered way of thought, life, and faith as a vital part of The Wesleyan Church. Through deliberate study, honest questions, and critical engagement, we foster a vibrant liberal arts community that upholds the Primacy of Jesus Christ, the Priority of Scripture, the Pursuit of Truth, and the Practice of Wisdom.

### Statement of Purpose

**Foundation** — OKWU, an educational institution of The Wesleyan Church, has its roots in the Wesleyan theological tradition. This foundation rests on the Lordship of Jesus Christ, emphasizes a Christian worldview, and promotes a life of service.

**Scholarship** — The mission encompasses the integration of faith and learning in educational experiences designed to enhance scholarship, life-long learning, career opportunities, and Christian discipleship.

**Character** — The mission and values that OKWU promotes reflect the aim to develop genuine Christian character in all members of the university community.

**Integrity** — We promote and expect ethical and responsible behavior based on Biblical standards from all members of the university community.

**Servanthood** — We encourage care and compassion in order to foster in our students the desire to live out lives of service to both God and people everywhere.

**Community** — In order to achieve our mission, we operate as a caring, evangelical, Christian community with an academic focus.

**Stewardship** — We manage resources entrusted to us in a respectful and responsible manner in order to advance the work of God's Kingdom.

## Doctrinal Statement

### This We Believe:

1. That the Bible, composed of the Old and New Testaments, is the inspired and inerrant Word of God and is the supreme and final authority in faith and life.
2. That there is one God, eternally existing in three Persons: Father, Son, and Holy Spirit.
3. In Jesus Christ as truly God and truly man, His virgin birth, His vicarious death, His bodily resurrection, and His promised second coming.
4. In the personality of the Holy Spirit and that the Spirit's ministry is to reveal Christ unto mankind.
5. That God created mankind and the universe by special operation of divine power.
6. In the fall of mankind and the consequent sinful nature of all humanity which necessitates a divine atonement.
7. In justification by grace through faith and in regeneration by the Holy Spirit, who makes the penitent believer a new creature in Christ; and that, although God holds tenaciously to His own, it is possible for believers to repudiate faith in Christ, and unless they turn back to saving faith, be eternally lost. But by the grace of God such persons may by true repentance and faith find forgiveness and restoration.
8. That entire sanctification is an act of divine grace wrought in the believer through an act of the Holy Spirit whereby the Spirit takes full possession, cleanses, and equips for service on condition of total surrender and obedient faith.
9. That the gifts of the Spirit are given to believers as God wills for the purpose of edifying and strengthening believers and are not the evidence of the Spirit's fullness, nor are they necessary for salvation. We affirm the miraculous use of languages and the interpretation of languages in its Biblical and historical setting; however, speaking or praying in an unknown language is not the evidence of the baptism with the Holy Spirit (or of the entire sanctification which the baptism accomplishes) and is therefore not to be promoted among us.
10. In the personal existence of Satan.
11. That the Scriptures plainly teach the bodily resurrection of the just and the unjust, the everlasting happiness of the saved, and the everlasting and conscious suffering of the lost.
12. That all true Christians, assisted by the Holy Spirit, give evidence of a true faith by their good works and social concern.



## Institutional Objectives

Institutional Objectives align with each of the four pillars of the OKWU Mission statement, as captured below. Each Institutional Objective is supported and measured by university-wide goals and Departmental Plans.

<b>Mission Pillar</b>	<b>Institutional Objective</b>
The Primacy of Jesus Christ	Promote an understanding of and commitment to Jesus Christ as the incarnate Son of God, the Alpha and Omega, the Beginning and the End.
The Priority of Scripture	Produce knowledge of the Bible as the inerrant, infallible, authoritative Word of God.
The Pursuit of Truth	Develop creative thinking, cultural appreciation and the objective understanding of knowledge relevant to each discipline of study.
The Practice of Wisdom	Inspire Godly conscience, responsible exercise of freedom and commitment of service to others.

## Global Graduate Learning Outcomes

OKWU strives to impart knowledge, skills, and abilities to all graduate students regardless of specific degree program. These Global Graduate Learning Objectives encompass characteristics that are key to the success of any graduate and include:

1. Graduate learners will competently engage in rigorous scholarship through rational discourse and thought, analytical inquiry, and problem solving in order to bring innovative and original ideas to their respective domains of expertise.
2. Graduate learners will appreciate how the Christian worldview informs thought and its application in both the academic and professional work environments.
3. Graduate learners will develop a comprehensive understanding of the practices and skills of effective and professional communication, relational dynamics and team building, and learning to think creatively.
4. Graduate learners will demonstrate an in-depth knowledge and global perspective appropriate to their disciplines.
5. Graduate learners will demonstrate ability to be creative, analytical and critical thinkers.
6. Graduate learners will demonstrate a commitment to serving and leading others as scholar-practitioners in the imitation of Christ.

## Diversity and Unity

Diversity at OKWU can best be described in the words of the Apostle Paul as he challenged his parishioners in Rome, Corinth, and Galatia to pursue unity rather than division. By definition St. Paul's ministry was diverse and multi-cultural in that he spoke multiple languages, embraced multiple races, and navigated multiple socio-economic realities. In all this Paul was consistent: He included all, excluded none, and celebrated many members while always emphasizing one body.

- He instructed the Romans to embrace synergy not separation: "For as in one body we have many members... so we, though many, are one..." (Romans 12:4,5).
- He told the Galatians to beware of balkanization: "There is neither Jew nor Greek... for you are all one in Christ Jesus." (Galatians 3:28).
- And he taught the Corinthians to embrace inclusion: "The eye cannot say to the hand, 'I don't need you!'... Now you are the body of Christ, and each one of you is a part of it." (1 Corinthians 12: 21,27).

So, it is at OKWU. Diversity for us is a verb more than a noun. It is the act of pursuing unity in the midst of differences. It is *E Pluribus Unum* – Out of many one. It is judgment that sees the content of a man's and woman's character not the color of their skin. It is the celebration of *the university - uni-verities – uni-veritas*: The unity of truth.

In this context, OKWU opens its doors to all people who desire an education grounded in the *pursuit of truth*, the *practice of wisdom*, the *primacy of Jesus Christ* and the *priority of Scripture*. As a university, we seek to be a reflection of the racial, socio-economic and other demographic realities of our basic region while simultaneously equipping the students we serve to adapt professionally to changes in a global society.

## Statement on Human Sexuality

At OKWU, we are committed to a biblical worldview that seeks to glorify God, recognizing and affirming Christ as King in every aspect of the created order and in every sphere of human endeavor. There is nothing over which he is not pre-eminent and to which the Bible is irrelevant. As such, our mission as a Christian University is to equip students in mind and character, to help them connect the rigorous work of the mind to the Word's renovating work in the heart – thus facilitating an intellectual and spiritual transformation. The desired outcome is an inherently consistent inner life manifested in a lived-out spirituality that we call character.

In order to facilitate this process of Christ-like character development, we knowingly and voluntarily embrace and commit to community standards of conduct that we believe are congruent with Biblical standards and conducive to a life of intellectual, physical and spiritual integrity. We aspire to be a university community where thoughtful engagement with the deepest questions of life can be examined in light of the realities of our common human sinfulness and brokenness. These (as found in our Student and Employee Handbooks) reflect and express our desire and commitment to help the members of our community to live a Biblical life that is also in full compliance with the [teachings and doctrines of The Wesleyan Church](#), and to, thereby, develop a Christ-like maturity in their daily practices, and to encourage a healthy, vibrant Christian University community.

In keeping with our mission and our commitment to Biblical fidelity, all members of the university community are expected to follow the teachings of Scripture. We believe that the final authoritative and trustworthy norm for proper moral judgments is what God has revealed in His Word. Therefore, OKWU affirms that sexual intimacy is designed by God to be expressed solely within a marriage between one man and one woman. This view of sexuality and marriage is rooted in the Genesis account of creation, reflected in the teachings of Jesus Christ himself, and is maintained consistently throughout Scripture. It is a view based on the Biblical teaching of monogamy – that God designed sexual union for the purpose of uniting one man and one woman into a permanent, lifelong, one flesh union in the context of marriage. God created two complementary forms of humans, male and female, to bear His image together (Gen. 1:27-28), and ordained that the first human pair was to become one flesh (Gen. 2:23-24). These and other similar passages show that God views sex, procreation and marriage as good, and that male and female are necessary counterparts – differentiated partners – in a sexual complementarity. Sexual intimacy and the sexual union of intercourse between a man and a woman are intended for a purpose – to join one husband and wife together into one flesh in the context of marriage (1 Cor. 6:16).

Our marriages on earth model the relationship between Christ and His bride, the church (Ephesians 5:31-33), a melding that the Apostle Paul calls "a profound mystery." This God-initiated oneness, as detailed in Genesis, is clearly recognized and affirmed by Jesus in terms of the marital union of husband and wife (Matt 19:4-6). Any sexual intimacy outside of such marriage violates God's design for marriage, and is thus to be understood as one of the disruptive consequences of the fall (Romans 1:18-32).

Thus, God's design for marriage and sexuality is the foundational reason for viewing acts of sexual intimacy between a man and a woman outside of marriage, and any act of sexual intimacy between two persons of the same sex, as unbiblical and illegitimate moral options for the confessing Christian. Sexual relations of any kind outside the confines of marriage between one man and one woman are inconsistent with the teaching of Scripture, as understood and affirmed by Christian churches throughout history. On the other hand, chastity in the form of sexual purity for the unmarried person and chastity in the form of sexual faithfulness in marriage are blessed and affirmed. Therefore, as part of living out a consistent, Biblical life, one dedicated to the pursuit of Christ-likeness, all members of the university are expected to avoid sexual intimacy outside of heterosexual marriage and to never encourage or promote the same in others. Indeed, whatever one's personal inclinations or proclivities, our identity and personhood in Christ is the same: sexual purity manifest among the married as complete faithfulness and by those who are unmarried by living a chaste life (1 Thessalonians 4:3-8).

Sexual purity honors God. For those in our community who are attracted to persons of the opposite sex and struggle to maintain sexual purity, as well as for those in our community who struggle with same-sex

attraction, we pledge to hold each other accountable to choose behaviors consistent with Christian teaching and all concurrent OKWU policies. We believe, in accordance with Scripture, that we are all sinful and that we are all prone to sin in different ways. We believe that God who knows us intimately, all of our thoughts and deeds, provides not only redemption through Christ, but also promises forgiveness for all of our sins and the freedom to choose to live above the power of sin. Therefore, a primary goal is to help each student and member of the OKWU community to grow in Christ in the midst of his or her unique history and struggles and discern how to walk righteously with Him and others along the way.

Finally, OKWU holds to the Biblical principle that all human beings are "fearfully and wonderfully made" with a clear and distinct biological gender that identifies them as male or female. Therefore, consistent with Biblical teaching and with The Wesleyan Church Disciplines, the University does not permit any members of its community (faculty, staff or student) to choose behaviors that disregard or discourage such gender distinctions. Behaving in ways that compromise or confuse one's biological gender identity as given by God at birth is considered a personal choice that is inconsistent with Biblical precepts and the doctrine of The Wesleyan Church, and, accordingly, is not permitted by OKWU's codes of conduct.

## Consumer Information

The Higher Education Opportunity Act of 2008 (HEOA) requires that postsecondary institutions participating in federal student aid programs make certain disclosures to enrolled and prospective students, parents, employees, and the public. The OKWU Consumer Information is disclosed to you in compliance with federal law and available on the [Consumer Information](#) page of the website. For additional information, including requesting a paper copy of any materials, please call or email the appropriate office or visit the indicated websites.

### Accreditation

Information concerning OKWU's institutional and specialized accreditations is available on the [accreditation](#) page of the website.

### State Authorizations

OKWU complies with Title 70 O.S. §4103 and may operate educational programs beyond secondary education in Oklahoma. For more information related to OKWU's state authorizations, please contact the Office of the Provost at [provost@okwu.edu](mailto:provost@okwu.edu).

### Federal Authorizations

Title IV of the Higher Education Act of 1965 governs the federal student aid programs. OKWU is authorized to participate in federal Title IV programs. Application is made through the Title IV Program Participation Agreement. Should a student wish to review the PPA, they should contact the Office of Financial Aid at [financialaid@okwu.edu](mailto:financialaid@okwu.edu) or 918-335-6282.

## Grievance Policy and Process

In accordance with the [HLC Student Complaint Policy](#) and in an effort to improve its service to its students, OKWU takes student complaints seriously and uses them to make institutional improvements when appropriate.

At OKWU, a non-academic complaint refers to a substantial grievance or serious concern. This would include issues with people, processes, practices, or policies that have been oppressive, unfair, unjust, or inhumane. Students who wish to file a complaint and thereby request clarification, investigation, or resolution of the issue raised should fill out the form.

For academic grievances, please refer to the Academic Grievance Process and use this [form](#).  
For non-academic grievances, use this [form](#).

### External Contacts for Student Complaints

Students seeking to make an appeal to an external source should use the information below to contact the correct office.

- On-ground students taking classes in Oklahoma: [Oklahoma State Regents for Higher Education](#)
- Online students:
  - [NC SARA](#): The student should begin the complaint process with the institution and if resolution is not found, the student would contact the institution's home state SARA Portal Entity. NC-SARA maintains a directory of [SARA State Portal Entities](#).
  - [Oklahoma State Regents for Higher Education](#) or, where applicable by state law, the state department of higher education in the student's home state of residence
- Accreditor (Higher Learning Commission): [Higher Learning Commission](#)

## Student Life

As a community committed to Biblical thought, behavior, and Christ-centered relationships, OKWU has certain student life expectations and opportunities. One of the primary reasons leading students to come to OKWU is the Christian community that is offered within the context of earning a university degree. OKWU students are encouraged to make personal choices that will reflect their desire to grow in their relationship with Christ. If students need help in developing an effective devotional life, they are encouraged to visit with the University Pastor.

The following paragraphs highlight a few of the more important student life policies and opportunities for graduate students at OKWU.

**Academic Advisement** - Each student is assigned an Academic Advisor upon matriculation to the university. The advisor is the student's constant contact for all academic and student service matters.

**Academic Center for Excellence** - ACE, or the Academic Center for Excellence, is primarily staffed by OKWU faculty and is in the Janice & Charles Drake Library. ACE is open daily and available to all students for both individual quiet study anytime and various academic services by appointment. ACE provides paper checks as well tutoring in English, math, science, business, Bible, nursing, and education. Walk-in tutoring appointments and online appointments in the above subjects may also be available. OKWU partners with Tutor.com for additional tutoring services. ACE also oversees probationary hours and probationary advising for students who are on academic warning or probation.

**Bookstore** - OKWU offers a virtual bookstore for our students to purchase course materials. Students will be able to search for their courses by term and the required course materials will be available for purchase.

**Computer Labs** - Computers are available for student use in Drake Library. Printing is also available in the Library for students.

**Library** - The Library staff works closely with students to provide reference assistance, to help develop information literacy, and to help students fulfill class assignments. More information on library services is available on OKWU's extensive library website.

## Graduate Admissions Information

Oklahoma Wesleyan University desires to enroll students who are genuinely interested in a Christian liberal arts education. We believe that a liberal arts education is defined by the pursuit of truth as revealed by Jesus Christ in all areas of study, therefore making Christ the foundation and center of all curricular and co-curricular activities.

Admission to the University is selective and based on the combined picture developed from the prospective student's transcripts, standardized test scores, high school class ranking, and other application materials. Admission to the University does not constitute admission to any specific degree program. Additional admission requirements for such programs are indicated in this catalog under their respective listings. Further, a verbal offer of admission or a scholarship offer does not imply admission to the university.

Oklahoma Wesleyan University, in compliance with Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, does not discriminate on the basis of race, color, national origin, or sex in any of its policies, practices, or procedures in the recruitment and admission of students and in the operation of all university programs, activities, and services.

### Graduate Admission Criteria

In order to be unconditionally admitted into any graduate-level program, the applicant must submit the materials listed below:

1. For students with a conferred Bachelor's degree but who have not yet attempted graduate level work:
  - a. An official transcript showing a conferred Bachelor's degree from a regionally-accredited college or university in the United States, a four-year college or university that is a member of a regional or faith-based accrediting organization that is recognized by the Council for Higher Education or a foreign college or university which is approved by an international transcript evaluation organization recognized by OKWU (see International Student Admissions Criteria)
  - b. An undergraduate GPA of 3.0 on a 4.0 scale (admission on academic warning may be granted for GPAs as low as 2.50)
2. For students with a conferred Bachelor's degree who have attempted graduate level work:
  - a. An official transcript showing a conferred Bachelor's degree from a regionally accredited college or university in the United States, a four-year college or university that is a member of a regional or faith-based accrediting organization that is recognized by the Council for Higher Education or a foreign college or university recognized by OKWU (see International Students Admission Criteria)
  - b. An undergraduate GPA of 3.0 on a 4.0 scale (admission on academic warning may be granted for GPAs as low as 2.5)
  - c. An official transcript for all institutions where graduate level work was attempted
  - d. A graduate GPA of 3.0 on a 4.0 scale (admission on academic warning may be considered for GPAs as low as 2.5)
  - e. If suspended at most recent graduate level institution, appeal must be made through the Readmission Committee OR Probation Committee
  - f. For applicants for whom English is a second language, students must submit an acceptable score on the Test of English as a Foreign Language (TOEFL), requiring a score greater than 69 internet-based, 190 computer-based or 525 paper-based. Students who have an earned degree from a U.S. institution are exempt from the TOEFL requirement.

### Admission on Academic Warning

Students possessing a baccalaureate degree may be admitted on academic warning with prescribed deficiencies when undergraduate GPA falls between 2.50 and 2.99 on a 4.0 scale, assuming all other admission criteria is met.

Students possessing previous graduate work may be admitted on academic warning with prescribed deficiencies when the graduate GPA falls between 2.50 and 2.99 on a 4.0 scale, assuming all other admission criteria is met.

Students on academic warning status will not be allowed to proceed beyond the first term unless the student achieves a term GPA of 3.0.

For more information about Academic Probation or Suspension, please see the Student Academic Progress section of this catalog.

### **Provisional Acceptance**

Students may submit official or unofficial transcripts that are not final transcripts for Provisional Acceptance. Students will be considered for regular or probationary admission once all official, final transcripts, and test scores, as applicable by application type, have been submitted. Financial aid will not be disbursed for students in a provisional acceptance status. OKWU recommends all transcripts be submitted before classes begin to secure financial aid. All transcripts must be submitted by the end of the first course of study. Students who require an international transcript evaluation may be considered for provisional acceptance dependent upon academic standards. Applicants should consult the designated school official (DSO). Acceptance is determined by the Office of Admissions.

### **Readmission to the University**

Former students of OKWU who have withdrawn from the university or who have been withdrawn, suspended, or dismissed from the university must make an application for readmission. Students who were withdrawn or suspended must file a written appeal to the Appeal Committee and cannot be admitted until an approved appeal has been granted.

As part of the Readmission Application, students must submit all official transcripts of all institutions attended since the last date of enrollment at OKWU.

Students returning to the university after an absence of more than 24 months will continue under the requirements of the newest university catalog.

### **International Student Admission Criteria**

Students who require an approved visa to be able to study in the US. International applicants may not consider themselves admitted to the university until they have received an official letter of acceptance and, if applicable, an I-20 issued by OKWU.

- Meet general admission requirements detailed above
- Students whose first language is not English must have one of the following:
  - TOEFL score of at least 87 internet-based, 227 computer-based, or 567 paper-based
  - iTEP Academic score of at least 4 (other iTEP tests not eligible for admissions decision)
  - IELTS Academic score of at least 7 (other IELTS tests not eligible for admissions decision)
  - Duolingo\* score of at least 95
- \*2021-2022 only
- Transcript evaluation of final transcript (documenting graduation and GPA), evaluated by an approved organization, e.g., World Education Services ([WES](#)), American Association of Collegiate Registrars and Admissions Officers ([AACRAO](#)), or International Credentials Evaluations ([InCred](#)). All official, final transcripts unless official transcripts were received by the transcript evaluation organization and is noted on the evaluation
- Proof of financial support
- Current copies of the I-94, passport, F-1 Visa, and I-20
- Provide 50% of the payment due before the start of classes
- Remain current with the payment plan that is established after initial deposit is made
- Students will not be allowed to carry a balance into an upcoming semester

International/Foreign applicants who reside outside of the United States during their enrollment at OKWU are allowed to enroll in online programs exclusively. These students will not be issued an I-20 nor will they have an F-1 Visa, therefore they cannot attend on campus courses.



### **Undocumented Student Admission Criteria**

To be eligible for enrollment, undocumented student must:

- All documents required of a degree-seeker, detailed above
- Be a graduate from a US high school
- Submit an Affidavit of Intent
- Provide proof of financial support and a specified cash deposit in U.S. dollars
- Provide 50% of the payment due before the start of classes
- Remain current with the payment plan that is established after initial deposit is made
- Students will not be allowed to carry a balance into an upcoming semester

Undocumented students are not eligible for federal sources of financial aid. Oklahoma residents may be eligible and should contact the Oklahoma State Board of Regents to determine eligibility.

### **Program-Specific Master of Business Administration Admission Criteria**

No program-specific admission criteria apply to the Master of Business Administration program.

### **Program-Specific Master of Science in Strategic Leadership Admission Criteria**

No program-specific admission criteria apply to the Master of Science in Strategic Leadership program.

### **Program-Specific Master of Education in Educational Leadership Admission Criteria**

In order to be admitted into the M.Ed. program, the applicant must possess a current teacher's license or sign a waiver acknowledging the appropriate concentration.

### **Program-Specific Master of Science in Nursing Admission Criteria**

In order to be admitted into the MSN program, the applicant must additionally meet the criteria listed below:

1. Baccalaureate degree in nursing or a non-nursing discipline with an associate degree in nursing from a regionally-accredited college or university in the United States or a foreign college or university which is approved by an international transcript evaluation organization recognized by OKWU (see International Student Admissions Criteria).
2. Current unencumbered registered nurse licensure in the United States. Students must be licensed in the state in which their practicum and capstone project are implemented.
3. Completion of an undergraduate bachelor's level Statistics course with a grade of "C-" or better.
4. Completion of an undergraduate bachelor's level Health Assessment course with a grade of "C" or better only if enrolling in the Nursing Education focus.

Applicants without pre-requisite courses may be admitted on probation and allowed to take Statistics and Health Assessment concurrently within the first 12 hours of program-specific MSN coursework.

### **Admission of MSN Students on Academic Warning**

To apply to be admitted to the MSN program on academic warning the student must provide the following documents to the Nursing Faculty Council (NFC) for consideration:

- Letter to the NFC describing reason for probation and the students plan for success.
- 2 professional letters of recommendation
- Resume
- Official transcripts
- Any evidence of academic/professional success that would translate into success in the MSN program.

Students on probationary status will not be allowed to proceed beyond the first term unless the student achieves a term GPA of 3.0.

### **Program-Specific Doctor of Nursing Practice Admission Criteria**

In order to be admitted into the DNP program, the applicant must additionally meet the following criteria.

1. Current unencumbered license as a registered nurse

2. One year of professional nursing work experience.
3. A statistics course with a grade of "C-" or better.
4. Completion of application and supporting documentation.

### **BSN ENTRY (BSN to DNP)**

1. Baccalaureate degree in nursing from a CCNE, ACEN, or NLN CNEA regionally accredited college or university in the United States or a foreign college or university with is approved by an international transcript evaluation organization recognized by OKWU (see International Student Admissions Criteria). The equivalent bachelor's degree in nursing from a foreign institution.
2. Completion of an undergraduate bachelor's level Health Assessment course with a grade of "C" or better only if enrolling in the Nursing Education focus.

### **Post Masters ENTRY (MS to DNP)**

1. Master's degree in Nursing from a CCNE, ACEN, or NLN CNEA regionally accredited institution – or – Master's degree in a related field from a nationally accredited program. These applicants must also hold a baccalaureate degree in nursing (BSN), additional courses and clinical hours may apply. The equivalent graduate degrees in nursing from a foreign institution.
2. GPA of 3.0 on a 4.0 scale at the graduate level.
3. Verification of post-BSN clinical hours upon admission (form provided)

Applicants without pre-requisite courses may be admitted on academic warning and allowed to take Statistics and Health Assessment concurrently within the first 12 hours of program-specific DNP coursework.

### **Admission of DNP Students on Academic Warning**

Students may be admitted on probation with prescribed discrepancies when undergraduate or graduate GPA falls between 2.50 and 2.99 on a 4.0 scale, assuming all other admission criteria is met. To apply to be admitted to the DNP program on academic probation the student must provide the following documents to the DNP Nursing Council for consideration:

- Letter to the DNP Nursing Council describing reason for probation and the students plan for success.
- Any evidence of academic/professional success that would translate into success in the DNP program.

### **Program-Specific DBA Admission Criteria**

Admission to the DBA program is competitive, and the submission of admission materials does not guarantee admission to the program. Further, admission to the graduate program does not constitute degree candidacy status in the program. The university reserves the right to refuse admission or readmission to any prospective student or re-enrollment to any student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from the DBA program and/or Oklahoma Wesleyan University. The regulations listed herein are subject to change after the publication of this handbook. The university reserves the right to make necessary changes to admission requirements without notice.

Applicants must submit a completed application and supplemental materials to Oklahoma Wesleyan University in order to be considered for admission. Once a completed set of admission materials is received by the admissions counselor, the materials will then be sent to the DBA Steering Committee for review. Upon completion of review, the applicant will then be informed of his/her acceptance, denial, or probationary acceptance into the program.

Applicants are evaluated based upon the criteria listed below. The DBA Steering Committee may request additional information from individual candidates to assist in making an admissions decision.

1. A completed master's degree from a college or university accredited by a body recognized by the Council on Higher Education Accreditation (CHEA).
2. Official graduate transcripts from all prior institutions. Transcripts must show a minimum 3.0 cumulative GPA (on 4.0 scale) on all masters-level coursework.

3. Submission of a 2-page career statement that articulates the purpose for pursuing the DBA and how it will assist the student in reaching his/her future career goals.
4. Submission of a complete resume or curriculum vitae.
5. Documentation of any professional licenses or credentials (e.g., CPA, SHRM-CP, State Bar License)
6. Submission of three original letters of recommendation that address the applicant's potential as a doctoral scholar. These letters are usually submitted by corporate executives from the applicant's place of employment or from the applicant's current/former university professors.
7. Participate in a phone or video conference interview with the DBA Program Director or a member of the DBA Steering Committee as selected by the DBA Program Director.

International Students: Applicants for whom English is a second language must provide evidence of English proficiency via exam score. See the Academic Catalog for policies and procedures for submitting language exam scores and minimum requirements. The DBA is not considered to be a residential program and therefore students may not be eligible for a student visa.

### **Graduate Academic Affairs Committee**

The Graduate Academic Affairs Committee (GAC) operates as a subcommittee under the Academic Affairs Committee (AAC). This committee functions in the area of academic policies and procedures, as they relate to the graduate programs, including issues of curriculum and academic policy development or revision. It is amenable to the AAC in matters of graduate academic policy, graduate program development and revision, and related matters pertaining to graduate academic programming. In addition, the GAC is authorized to make final decisions on behalf of the Faculty Council in the following areas: approval of new graduate courses, disposing of graduate student academic petitions, evaluating graduation eligibility of graduate students, and establishing its own sub-committees as needed.

## Financial Aid Information

The Office of Financial Aid assists students who are eligible for both need-based and non-need based aid in the forms of grants, scholarships, and loans. Financial need, fund availability, grade level, enrollment status, and academic performance are factors that help determine the type and amount of aid packaged to each student.

### Federal and Oklahoma State Aid

Each year, a student must submit the Free Application for Federal Student Aid (FAFSA) to receive federal and state aid, if eligible. The FAFSA opens October 1 and closes the following June 30. The Office of Financial Aid recommends filing early to be considered for all available aid. OKWU (School OPE ID: 00315100) must be listed as a college to receive the FAFSA information. By listing OKWU on the FAFSA, the Office of Financial Aid will be able to determine a student's eligibility for Federal Student Aid (Title IV).

A student's enrollment status in courses required for the student's major will determine federal aid eligibility. If a course is not required for the student's degree, these hours cannot be used to determine enrollment status. Therefore, it is important to review degree requirements with an advisor and notify the Office of Financial Aid if enrolled in any non-degree courses.

### Return of Title IV (R2T4) Funds

The Higher Education Amendments of 1998 defines the formula for calculating the amount of aid a student and school can retain when the student withdraws from all classes. Students who withdraw from all classes prior to completing more than 60% of a term will have aid eligibility recalculated based on the percent of the term completed. **The Office of Financial Aid encourages students considering withdrawing to read the Return of Title IV (R2T4) Funds Policy carefully.** To view a copy of the R2T4 Policy, please email [financialaid@okwu.edu](mailto:financialaid@okwu.edu)

### Institutional Aid

At OKWU, institutional aid is not available to GPS students.

### Satisfactory Academic Progress and Financial Aid Procedures

Federal regulations (34 CFR 668.34) require that a student maintains satisfactory academic progress in the course of study being pursued, according to the standards and practices of the institution in which the student is enrolled, in order to receive aid under the Higher Education Act. These programs at OKWU include Federal Pell Grant, Federal Work-Study, Federal Supplemental Educational Opportunity Grant, Teacher Education Assistance for College and Higher Education Grant, Oklahoma Tuition Aid Grant, Oklahoma Tuition Equalization Grant, Oklahoma's Promise, Federal Direct Loans (Subsidized and Unsubsidized), and Federal PLUS Loan. OKWU has also adopted the following (Title IV) Satisfactory Academic Progress Policy to govern its institutional-based financial aid.

Satisfactory Academic Progress (SAP) will be measured at the end of each term. All students participating in the Title IV program will be evaluated to determine if SAP is being maintained. SAP will be measured on both a qualitative and quantitative standard. Standard rounding rules will be used when calculating percentages for qualitative and quantitative standards.

A student who does not meet any of the standards will receive a notification from the Office of the Provost or Director of Financial Aid, which includes status type, financial aid eligibility impact, and academic requirements.

#### Grade Point Average (Qualitative) Standard

Grade Point Average (GPA) must be maintained according to the following:

- A 3.0 cumulative GPA is required

#### Pace and Maximum Timeframe (Quantitative) Standard

Students must maintain pace of progression and be on track according to the maximum timeframe at the end of each term.

- **Pace of Progression:** Student must earn 67% of credits attempted cumulatively. To calculate, the credits earned will be divided by the credits attempted.
  - For example: a student earns five credits out of the seven credits attempted ( $5/7=71\%$ ). This student would be at an acceptable pace of progression.
- **Maximum Timeframe:** Student must earn a degree in 150% of the published credit requirement. To calculate, the credits required for the degree will be multiplied by 150%. This is the maximum number of hours for which a student is eligible for aid.
  - For example: a student's degree requires 126 credit hours for graduation. That student must complete the degree within 189 credit hours ( $126 * 150\% = 189$ ).

### Other Considerations Impacting SAP

- **Incompletes (I)**  
Treated as attempted but not earned credits with no GPA implication. When the Incomplete grade is finalized, it will be factored into the student's SAP calculation in the next evaluation term.
- **Withdrawal (W) grades**  
Treated as attempted but not earned credits with no GPA implication
- **Complete Withdrawal Within a Term**  
If a student withdraws from an entire term with all W grades, it will be treated as a withdrawal.
- **Remedial Courses**  
Treated as attempted and earned credits with no GPA implication. These will not count in total credits.

### Repeated Courses

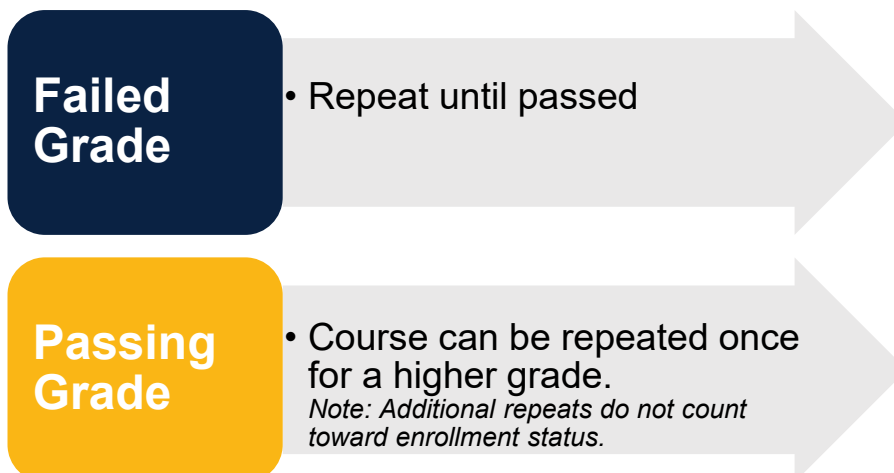
Federal regulations limit the number of times a student may repeat a course and receive federal financial aid for that course. The regulations state that a student may receive federal aid when repeating a course that was previously failed regardless of the number of times the course was attempted and failed. Once the passing grade is received, the student may receive federal financial aid for only one repeat of the course.

Example of repeated coursework that may be counted towards enrollment status:

- Student receives a failing grade. He/she may repeat a failed course until it is passed.
- Student receives a passing grade. He/she may repeat a passed course one time.

Example of repeated coursework that may not be counted towards enrollment status:

- Student receives a grade of 'D' then repeats the course and receives another grade of 'D'. If the student decides to take the course a third time, the course would not count towards his/her enrollment status.



### Financial Aid Warning Status

Any of the following will result in a student being placed on Financial Aid Warning:

- A student in good academic standing whose cumulative GPA becomes less than 3.0
- A student failed to meet the quantitative standard(s)

A student may still receive financial aid during the Financial Aid Warning status. This status will only last **one** term. There is no appeal necessary. A student will be eligible for financial aid and considered to be in good standing if the student meets the quantitative and qualitative standards in the next term. However, if the student again does not meet one or both standards, the student will be placed on Financial Aid Suspension.

### **Financial Aid Suspension Status**

Any of the following will result in a student being placed on Financial Aid Suspension:

- A student on Financial Aid Warning or Probation who earns a cumulative GPA below 3.0 in the successive term
- A student has a 0.0 term GPA
- A student failed to meet the quantitative standard(s)

Suspended students are ineligible to receive financial aid. Eligibility may be restored by attempting and earning credits to meet the minimum SAP standards or by having an appeal granted.

### **Suspension Status Appeal Process**

A student has the ability to appeal a Suspension Status. A suspended student will receive a notification that includes the appeal process procedure. The appeal must include:

- A detailed statement explaining the basis of the unusual or extraordinary circumstances that affected the student's ability to meet SAP standards. Common situations include but are not limited to:
  - Family difficulties, such as death, divorce, or illness
  - Interpersonal problems with friends, roommates, or significant others
  - Difficulty balancing work, athletics, family responsibilities, school, etc., and
  - Financial difficulties
- Documentation to support the circumstances of the appeal. Examples include but are not limited to:
  - Death certificate or obituary, divorce decree, or medical bill/summary
  - Letter from OKWU staff, roommate, or friend detailing circumstance
  - Letter from boss, coach, or family member detailing circumstance
- A detailed statement explaining what has changed in the student's situation that allow the student to demonstrate SAP and a plan for future academic success

An appeal without circumstances, documentation, and a plan will not be considered. The appeal will go before the Appeals Committee, which consists of OKWU personnel. If the appeal is granted, the student will be placed on Probation Status and will be eligible for one term of financial aid. In addition, the Appeal Committee may create an academic plan which will define the required components of continued eligibility and will specify the length of the academic plan.

If a student does not appeal within the timeframe on the notification, OKWU will proceed with de-enrolling the student and reporting the withdrawal to the Department of Education (ED). The student may submit an appeal after the timeframe, and, if an appeal is approved, the enrollment information will be reported to ED.

### **Financial Aid Probation Status**

A student with a successful Suspension Status appeal is granted one term on Probation Status and will be eligible for financial aid. The student will be considered in good standing at the end of the term if the student meets the quantitative and qualitative standards. However, if the student again does not meet one or both standards, the student will be placed back on Financial Aid Suspension.

### **Enrollment Status**

For master students: Full-time status is 9 or more hours. Half-time status is 6-8 hours. Less than half-time

status is 5 or fewer hours. For doctoral students: Full-time status is 6 or more hours. Half-time status is 3 hours. The Office of Financial Aid will adjust a student's financial aid based upon a change in enrollment status when notice is received.

## Master Students

Full-Time = 9+

Half-Time: 6-8

Less than  
Half-Time: < 5

## Doctoral Students

Full-Time = 6+

Half-Time: 3

## Student Accounts Information

### General Information

Once a student is registered and begins attendance (see Attendance Policy), the student is responsible for all charges that are applied to the student's account. Listed below are policies on Payment Plans, Withdrawal Policy, Refund Policy, and Account Credit Balance and Reimbursement. Per the Registration Contract, OKWU reserves the right to place a hold on the release of the student's academic record (transcript and diploma) until the balance is paid in full and may refer any outstanding debt to an external collection agency, who utilize credit bureau reporting.

### Payments and Payment Plans

Charges are assessed to a student account on a term by term basis. A student's balance and statement information can be viewed in the portal (myOKWU). The balance due\* (charges minus anticipated financial aid) must be paid in full or set up a payment plan prior to the start of classes. Payment plans are set up to pay the balance due in full by the end of the term. A Convenience Fee\* will be applied to all accounts who do not have a paid in full balance or a payment plan in place by the Add/Drop date. A student is expected to have the account balance paid in full in order to continue into the upcoming term.

An international student's Payment Plan will require 50% of the balance due as the first payment and the remaining amount in monthly payments to be paid in full by the end of the term.

**\*Policy PL 115-407 Veterans Benefits and Transition Act of 2018:** In accordance with Title 38 US Code 3679(e), Oklahoma Wesleyan University, adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA.

Oklahoma Wesleyan University will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution. However, to qualify for this provision, such students may be required to:
  - Produce the VA Certificate of Eligibility (COE) by the first day of class;
  - Provide a written request to be certified;
  - Provide additional information needed to properly certify the enrollment as described in other institutional policies

These provisions do apply to charges that are not paid for by the VA.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.

### Registration Contract

A student is required to complete a Registration Contract at the beginning of a new program and must be completed in order to enroll. This agreement details a student's financial responsibility, OKWU policy, and credit balance authorization.

### Tuition and Fees Assessment

Tuition and fees are assessed per course at the beginning of each term and will be reassessed as schedules change. Refunds due to withdrawal are based on the date the student drops or withdraws from a course. See Refunds due to Withdrawal below.

### Withdrawal

Charges on an account may be recalculated due to a withdrawal. This calculation is based on the withdrawal date. Arrangements must be made with the Student Services Office for payment of all remaining charges.



If a credit balance remains after all adjustments, the balance will be refunded according to the Credit Balance Reimbursement Policy.

For information on how to withdrawal, see the Withdrawal section in Academic Policies.

### **Refunds due to Withdrawal**

When a student withdraws, the following will be used to calculate if tuition and fee refunds are applicable. The Academic Calendar is used to define the start of the term.

#### **Tuition**

On-ground and Online Degree Programs:

- 100% refund on or before day 1 of the course (through Monday for online)
- 80% refund through day 7 of the course (though Sunday for online)
- 0% refund after day 7 of the course

CROSS Program:

- 100% refund prior to day 1 of the course (Monday through Sunday)
- 0% refund after the start of the course

#### **Fees**

On-ground and Online Degree Programs:

- 100% refund on or before day 1 of the course
- 0% refund after day 1

CROSS Program: CROSS programs do not have fees

### **Food and Housing (GPS Grad only)**

If a student is approved to live on-campus, food and/or housing charges are credited based on a weekly rate.

### **Financial Aid Adjustments Due to Withdrawal**

When a student withdraws and financial aid must be recalculated, funds will be returned in the following order:

- Federal loans
- Federal grants
- Outside scholarships/aid
- Institutional aid
- Student's account/student

### **Credit Balance Reimbursement**

In the Registration Contract, a student tells OKWU how to manage the credit balance on the student's account. Unless a student authorizes OKWU to hold a credit balance, the credit balance must be paid to the student within 14 calendar days after the balance is created. This document will determine how the credit balance is handled. For students who are withdrawing, a credit balance reimbursement will be issued once all charges and aid adjustments have been made.

### **Student Account Appeals**

Appeals or corrections may be submitted using the [Policy Exception Form](#). Appeals will be considered until the end of the term.

### **Participation in Commencement**

Students will not be permitted to participate in Commencement or related events if there is an unpaid balance on their student account.

**Oklahoma Wesleyan University  
Graduate & Professional Studies  
GRADUATE GENERAL COST INFORMATION**

**Tuition**

Masters Tuition (per credit)	\$550
Doctoral Tuition (per credit)	\$799
Military Active Duty, National Guard, Reserves Tuition (per credit)	\$250

**Fees**

Athletic Fee (per year, billed in the first term)	\$520
Directed Study Fee (per credit)	\$150
Educational Resource Fee for Master's Level Courses (per credit)	\$50
Graduation Fee (does not include Regalia)	\$100
Graduate Late Application fee	\$25
Registration Fee (per degree)	\$50
Returned Check Fee	\$25
Student Health Fee (TimelyCare)*	\$88
Technology Fee (per term)	\$65
Transcript Processing Fee (per copy)	\$10

\*Students have the first 7 calendar days of the term to complete the opt out form for the student health fee or the charge will remain on the student's account.

# University Academic Policies

## Introduction

The academic policies, philosophy, and practices described in this section apply specifically to students enrolled in programs facilitated by the Graduate & Professional Studies (GPS) department. Currently, OKWU offers Master degree programs in Business Administration, Education, Nursing, and Strategic Leadership and a Doctor of Nursing Practice and a Doctor of Business Administration.

GPS degree programs have been designed for non-traditional learners who must maintain professional and personal commitments while returning to school. GPS staff will assist students in discovering the best options for completing all requirements in a timely fashion.

## Mission

To fulfill the mission of OKWU, the GPS department exists to meet the educational needs of adults.

## Statement of Purpose

The purpose of the GPS department is to be the best organization at meeting the educational needs of adults. To accomplish that goal, GPS will:

1. Deliver the university's academic programs to people whose family responsibilities, employment situations, or personal preferences do not permit them to obtain a college degree through residence on a campus.
2. Deliver academic programs that require mastery of learning outcomes appropriate to the academic level of a degree sought by the student.
3. Facilitate an understanding and application of Christian principles in personal and professional environments.

## Official Documents

All educational records are maintained under the student's full legal name. Official documents and transcripts and diplomas will be issued only under this name.

## Transcripts and Diplomas

Students who desire a transcript of their university work must submit a request using the link on the Registrar's page on the OKWU website. A transcript fee of \$10 per transcript will be charged.

Transcripts will be released in compliance with Federal regulations. Diplomas will be released only when the student's account is paid in full, loan payments are current, and the student has completed all necessary exit interviews.

## Academic Freedom

Students and faculty of the academic community that form OKWU are encouraged to explore and discuss ideas freely, fully, and responsibly in the context of the university mission. Students and faculty are also encouraged to integrate all aspects of a Christian worldview under the Lordship of Jesus Christ. OKWU believes that in the context of this responsible exercise of academic freedom, faith mandates and illuminates learning, and learning clarifies and expands faith.

## Release of Student Information and Access to Student Records

The University complies with the Family Educational Rights and Privacy Act of 1974. This law protects the rights of students to inspect and review their own records, to control disclosure of information from their educational records and to challenge any of the content of those records.

The law provides students the opportunity to inspect and review their education records upon request. While they have the right to inspect and review their education records, it does not necessarily mean they have a right to obtain copies of those records. Positive identification of the student shall be required prior to such examination and the student is not guaranteed the right of privacy in examining the records or the right to remove them.

The law also protects students from the unlawful disclosure of information concerning their academic performance, personal campus discipline, or financial status. The law allows the disclosure of directory information without the student's consent. It further provides that any student may, upon written request, opt-out of disclosing such directory information.

The following data is considered to be directory information and may be given to an inquirer, either in person, by mail or by telephone, and may be otherwise made public:




- Name
- Campus email
- Dates of attendance
- Class
- Previous institution(s) attended
- Major field of study
- Awards
- Honors and degree(s) conferred (including dates)
- Academic honors
- Past and present participation in officially recognized sports and activities
- Physical factors (height and weight) of athletes

Home or campus address will only be released in connection with campus events or to those with a legitimate school-related reason.

For any personal information other than directory information the law requires the written consent of the student for release to anyone, except those persons and agencies provided by law. These exceptions include OKWU personnel whose job requires access to such information, certain government agencies, and the parents of dependent children. Federal law, therefore, does permit the release of academic, financial, and disciplinary information to the parents/guardians of students who are financially dependent.

Under the law, all students have the right to challenge their own educational file with the exception of letters of recommendation or other material when the author was guaranteed confidentiality prior to January 1, 1975. The University is required to consider the challenge, but is not required to amend an education record.

# FERPA Basics

	<p><b>NO ONE</b> is allowed to sell student education record data.</p> <p><b>EMPLOYERS</b> can't be given student personally identifiable information unless applicants (or their parents) give consent.</p> <p><b>3rd PARTIES</b> should not use personally identifiable information from educational records to market to kids and families.</p>
	<p><b>ANOTHER SCHOOL</b> can receive data if the student intends to enroll in that school</p> <p><b>DATA RECIPIENTS</b> must safeguard student data, including using data only for the purpose for which they were disclosed and destroying data when no longer needed for that purpose.</p> <p><b>SCHOOL OFFICIALS &amp; AUTHORIZED 3rd PARTIES</b> must have a legitimate educational interest for accessing student data before they can view them.</p> <p><b>AUTHORIZED 3rd PARTIES</b> can use data only for the purpose for which it was shared, and only under the direction of the school district or state education agency.</p>
	<p><b>STUDENT'S PARENTS</b> can access their child's data if the child is younger than 18 and not enrolled in postsecondary education</p> <p><b>STUDENT'S TEACHER</b> can access the student's data to meet educational needs.</p> <p><b>SCHOLARSHIP &amp; FINANCIAL AID PROVIDERS</b> Can receive data when the student has applied for or has received financial aid from that entity.</p> <p><b>HEALTH &amp; SAFETY</b> student data can be shared for reasons of health and safety in certain emergencies</p>

Source: [https://tech.ed.gov/privacy/ferpa\\_image/](https://tech.ed.gov/privacy/ferpa_image/)

For more information, visit the following websites:

OKWU Registrar's Office – [Confidentiality of Student Records](#) (FERPA)

US Department of Education – [Family Educational Rights and Privacy Act](#) (FERPA)

## Academic Integrity

OKWU seeks to develop mature Christian leaders and scholars who produce their own scholastic work, who acknowledge their dependence on the work of other scholars and resources, and who demonstrate academic integrity under all conditions. Violations of academic integrity insult the Primacy of Jesus Christ, contradict the Pursuit of Truth, mock the Priority of Scripture, and reject the Practice of Wisdom.

The practice of academic honesty is a high priority in our community, and the faculty expects responsible scholarship and professional conduct of all OKWU students. Academic dishonesty, cheating, plagiarism, and disruptive unprofessionalism are all prohibited.

Any violation of the academic integrity policy including, but not limited to, each instance of plagiarism, cheating, or disruptive unprofessionalism, will result in a consequence such as; the required resubmission of an assignment, a grade deduction for a particular assignment, failure of an assignment, dismissal from the class session, suspension from the course, failure of the course, or expulsion from the university. Each violation of academic integrity will be reported to the Office of Academic Affairs.

### **Specific Violations of Academic Integrity:**

The potential academic violations named below do not constitute an exhaustive list, and individual schools may have unique handbooks and policies to which students must adhere. Professionalism and integrity are expected and required of OKWU students. Any student that threatens the academic environment is a violation of the academic integrity policy. Students must respect the pedagogical goals of individual instructors and take care not to disrupt the learning process for other students. Both private and public violations of academic honesty and integrity are offenses subject to disciplinary action.

Cheating: Examples of cheating include (but are not limited to) the following:

1. Using unauthorized prepared materials (cheat sheets) for answering test questions;
2. Giving aid to another student during a test or quiz;
3. Compromising the integrity of test materials;
4. Gaining answers to test questions from others during testing periods;
5. Signing another person's name to the attendance record or any such falsification of academic record;
6. Claiming to have done laboratory work or outside reading that was not done;
7. Submitting the same work (e.g., written paper, assignment, or discussion questions) for more than one course without the prior approval of the instructors involved;
8. Fabricating any academic material, content, or other information, including academic records and status;
9. Collaborating with other students in a way that violates assignment parameters.

Plagiarism: Plagiarism is defined as offering the work of another as one's own. It is an attempt to deceive by implying that one has done work that was actually done by another. Faculty and students are honor-bound to show that ideas and words match with the sources used and thus demonstrate that honest research has been done. Examples of plagiarism include (but are not limited to) the following:

1. Copying all or part of a theme, examination, paper, library reading report, or other written work from another person's production;
2. Submitting as one's own work that which was wholly or partially done by another;
3. Quoting material from any source without proper documentation;
4. Summarizing or paraphrasing from any source without proper documentation;
5. Misrepresenting documentation or resources;
6. Using collateral reports or book reviews the opinion of a professional literary critic or of a campus friend as though it were one's own original thought;
7. Submitting workbook answers copied from another person or working in a group and submitting an identical set of answers for each member of the group without explicit permission from the instructor;
8. Presenting one's previous work as new scholarship.

Unprofessional Behavior: Unprofessional behavior restricts individual student learning or the learning of other students in the classroom. Students are expected to assume full responsibility for their actions and will be held accountable for them. Students are expected to behave in a manner that is appropriate, professional, respectful and attentive. Inappropriate, disruptive, uncooperative, or belligerent behavior in an academic setting will be considered to be a violation of academic integrity. Lively, robust debate is encouraged, and while faculty expect students to engage fully and to think critically, interaction should reflect the Fruit of the Spirit (Galatians 5:22-23).

Examples of unprofessional conduct include (but are not limited to) the following:

1. **Inappropriate Communication:** Inappropriate communication is any verbal or non-verbal language, action, voice inflection, or insubordination that compromise rapport or working relations with fellow students and faculty. OKWU is committed to the preservation of human dignity and the protection of students. Harassment in any form—verbal, physical, sexual, or visual—is against campus policy.
2. **Disruptive or Resistant Behavior:** Disruptive or resistant behavior is exhibited when a student is disruptive or rude. Such behavior may be demonstrated by but is not limited to inappropriate or degrading words or gestures. In some cases, intervention and remediation strategies are disregarded by the student, and ultimately, the student does not accept responsibility for his/ her actions, recommendations, or errors. The student is resistant or defensive when provided with constructive feedback. The student resists adopting recommendations from faculty or others to improve learning performance.
3. **Disrespect towards Community:** Disrespect towards community occurs when the student violates normative, appropriate community standards with behavior such as disrespecting the rights of others, violating appropriate boundaries, breaching confidentiality, or exhibiting inequitable regard for fellow students, faculty, or staff because of race, gender, religion, age, disability, or socioeconomic status. The student does not demonstrate the ability to collaborate with students, faculty, and staff in a learning environment; furthermore, the student's behavior demonstrates blatant, belligerent disregard for the Practice of Wisdom or for other OKWU Pillars in a way that goes beyond acceptable academic disagreement with the Pillars and instead rudely and intentionally disparages others within the environment who support those pillars.
4. **Unprofessional Attire:** The student may also disrupt the learning environment by not dressing in attire appropriate for the setting. Students at OKWU are expected to dress modestly and appropriately at all times. Teaching faculty have the prerogative to set a more conservative dress code within their own classroom or work area than outlined in the Academic Catalog.

### **Artificial Intelligence Policy**

Artificial intelligence (AI) can be a useful tool for gathering data or generating new ideas. AI can be used to brainstorm, outline, and review work. It can be used to generate art, music, as well as language-based tasks like writing structures and grammar. It can locate answers to many types of subject area questions by effectively searching countless web-based resources. It is a powerful research tool that is changing and advancing constantly.

At OKWU we encourage ethical use of AI technology for the purposes of brainstorming, outlining, and review. We encourage students to consider carefully when and when not to use AI. Any work with AI should be done with caution and intentionality; students should be critical to evaluate work generated by AI to ensure correctness and accuracy as AI has been known to provide incorrect or flawed results. It is important to note that AI is not considered a scholarly source due to the prevalence of errors and lack of substantive review. OKWU requires that all AI use be acknowledged, credited, and cited to maintain academic integrity and demonstrate a God-honoring example of academic excellence. Failure to properly cite AI use will be subject to the OKWU Academic Integrity policies. This applies to all students – undergraduate, graduate, and professional. Individual professors reserve the right to assign, restrict, or forbid the use of AI on a given assignment in order to facilitate learning.

### **Credit Hour Definition Policy**

“One credit hour” shall be defined as: an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalence that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships,

practicums, studio work, field trips, independent study, and other academic work leading to the award of credit hours.

In courses, such as those offered online, in which “seat time” does not apply, a credit hour may be measured by an equivalent amount of work, as defined in the intended learning outcomes for the course.

### **Credit Hour Definition Practice**

While the definition of “credit hour” references the traditional calculation of credit, i.e., approximately one hour of classroom seat time and two hours of outside class work per hour of credit, nothing in the policy is intended to eliminate or impede OKWU’s flexibility in delivering course content, so long as they result in institutional equivalencies of measurable outcomes that reasonably approximate the traditional calculation of a credit hour. Factors such as non-traditional delivery methods, measurements of student work, academic calendars, disciplines, and degree levels can be considered.

The practice of determining credit hours for a new course includes the review of breadth and depth of the subject material, course content, the workload represented by that coursework, the intended learning outcomes, and the comparability of the credit-hour value of the course with other peer institutions. Through this process, the required “equivalence” component of the definition is achieved. The course credit determination is approved by the faculty and dean of the school(s) involved in the course.

### **Course Numbering System**

Each course is assigned a four-digit course number. Graduate courses are designated by numbers which begin with 5000 through 9000.

### **Learning Philosophy**

The GPS curricular format is accelerated. Interaction among participants is emphasized, and teamwork plays an important role in the learning process. This approach to learning is founded on the philosophical assumption that adult students have significant skills to draw upon and significant experience from which to share.

#### **Motivation**

Adults who choose to return to school after a time in the workforce are typically motivated to give the effort needed to benefit from classes for which they are sacrificing. Because of this motivation, learning proceeds much more quickly, and faculty do not have to spend valuable time urging students to attend to their assignments.

#### **Discipline**

From being in the workforce and managing the complexities of both professional and personal responsibilities, adults have developed a sense of discipline that serves them well in graduate programs. Assignments can be completed within tight periods despite busy schedules and heavy work, family, and/or church responsibilities.

#### **Experience**

Educational theory teaches that students learn best by relating abstractions to concrete experiences. For this reason, a person who has experienced a work environment and been placed in leadership positions in the past is better able to absorb abstract concepts of management and leadership.

#### **Independence**

To succeed in life, adults have learned to seek information on their own from a variety of sources. Consequently, GPS programs rely on student ability to independently gather and process information, without having to rely on a “teacher” as the only fountain from which all information flows. Reading and research outside the classroom allow students to fill in the gaps between their current knowledge and the knowledge necessary to meet the objectives of courses that are part of the GPS programs.



## Activity

The more active people are in their own learning, the better the learning. When GPS students interact in small groups, engage in role-play, prepare projects, and apply techniques in the workplace, the learning is deep, and retention is long.

## Teamwork

Team learning is widely recognized as an effective learning technique. Peers tutor each other in teams. There is emotional support in teams. Warm friendships develop in teams, resulting in a positive climate for learning. Learning, which would not have occurred individually, happens in teams as a synergy is created. Weaknesses in one student are offset by strengths of others in the team. Teamwork, cooperation, and leadership skills are fostered within GPS learning teams.

## Community Expectations

OKWU is committed to the ideal of intellectual, spiritual, physical, and social wellness. The university does not condone the use of tobacco, alcohol, or illegal drugs. Students are expected to refrain from smoking or chewing tobacco products in all OKWU classrooms. Smoking or chewing tobacco products, alcoholic beverages, illegal drugs, and firearms are not permitted on OKWU premises, including remote classroom locations or any building or parts of buildings owned or operated by OKWU.

The university expects students in the Graduate & Professional Studies program to adhere to federal, state, and local laws. Students are expected to exhibit behavior in all OKWU classrooms (on or off the Bartlesville campus) that is considerate of other students in the program and in keeping with the Christian mission of the institution.

OKWU is a Christian university of higher education which upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning experience and a professional instructional climate. Students are encouraged to conduct themselves in a professional manner with respect for the rights of other students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures or may lead to suspension from the program and/or the university. Only regularly enrolled students may attend class unless granted permission by the university administration and arrangements are made with the instructor.

## Graduate Programs

The degree programs offered through the GPS department are designed for working adults who may have acquired learning through college or university courses, through career experiences, through professional or military schools, or through in-service training. The curriculum is designed and delivered to enable graduates to deal effectively with an increasingly complex work environment. The programs stress development of the leadership skills necessary to be successful in the professional world. On the graduate level, Graduate & Professional Studies delivers a Master of Business Administration program which has concentrations in Accounting, Finance, Human Resource Management, Organizational Leadership, Marketing, and Nursing Management, Master of Education in Educational Leadership with concentrations in Building Level Leadership and Classroom Level Leadership, Master of Science in Nursing with concentrations in Administration or Education, a Master of Science in Strategic Leadership, a Doctor of Nursing Practice in Executive Leadership with a focus in Administration or Education for the BSN pathway, and a Doctor of Business Administration.

All GPS degree programs contain major course requirements. Completion of the academic plan fulfills the minimum requirement for the major. Each course is a required component of the program. The university reserves the right to modify the scope and sequence of the curriculum as necessary. Degree changes (any changes in majors, minors, or emphases) will be applied up until the Add/Drop date of a term. After that date, changes will be applied at the start of the next term.

## Learning Teams

OKWU recognizes that key employers want employees who can effectively function in teams, who understand the value of teamwork, and who assume responsibilities for accomplishments in the workplace

and for continued professional development. Therefore, OKWU has designed a professional, cutting-edge curriculum in which learning teams play several essential roles. Learning teams provide educational synergy; more learning takes place in less time, thus providing much of the acceleration found in Graduate & Professional Studies programs. Learning team responsibilities, when dictated by course content, may involve activities outside of class and some in-class presentations. No more than two family members may be on the same learning team.

Graduate courses will have extensive team involvement, consisting of projects that last throughout a course. Outside class activities will be required and usually will culminate in team presentations to the entire cohort.

## Registration

The registration process includes accessing the online student information system, reviewing degree requirements with an enrollment services manager, submitting a signed schedule for enrollment, confirming financial aid, making financial arrangements. Students cannot attend classes until all financial arrangements are complete and validated by the Student Services Office.

## Late Registration

All students are urged to be present and registered by the first day of each course. A course may be added up to the 4<sup>th</sup> day (Thursday at midnight) of classes. Classes missed due to late registration are counted as part of the student's total absences. Late registration may include a late fee.

## Registration Contract

Students are required to sign a Registration Contract for their entire program. Students who have been out of the program for 90 days or more will be required to reapply and sign a new registration contract when they re-enter.

## Dropping a Course

Prior to the beginning of the term, students may drop a course by logging into myOKWU and submitting the drop request to the Academic Advisor for approval.

Once the course has started, students will need to contact their Academic Advisor in order to request a course be dropped.

Dropping a course during the first week will mean no grade is entered for the course. Dropping a course is subject to fees and tuition as outlined in the Student Accounts Information section.

## Withdrawal

Students may voluntarily withdraw from a course after the start of the second session of a course through the start of the last two sessions of the course. Students wishing to withdraw from OKWU must contact their Academic Advisor.

**Academic implications:** Withdrawing from the university may have transcript implication, including failure to meet SAP. Students should contact our academic advisor to discuss withdrawal grades and SAP prior to beginning the withdrawal process.

## Late Withdrawal

No withdrawal is permitted in the last two weeks of any GPS course.

Occasionally, students who are performing well in a course may find themselves unable to complete academic work and need to withdraw from a course due to legitimate personal reasons. In these instances, a student should contact the instructor and their Academic Advisor to request an Incomplete ('I') and an extension. In such cases, the GPS office is more than willing to work out arrangements with students to allow them the opportunity to complete their work. Any arrangements must abide by the university's Incomplete Grade policy.

Students are not permitted to withdraw or take an Incomplete for a course in which they currently have a failing grade per the university's Incomplete Grades policy.

## Financial Aid Implications

Students who are receiving financial aid should be aware of any implications for their aid packages because of changes in registration or enrollment hours. Students are advised to consult the financial aid office and their Academic Advisor before failing to attend a course, dropping a course, or withdrawing from a course once it has started. A student's balance may change due to a withdrawal and may result in a balance due. Students should contact these offices for more information: StudentAccounts@okwu.edu and FinancialAid@okwu.edu. Students are responsible for all financial obligations up to the date of withdrawal. If students are receiving financial aid, changes in enrollment status may change aid eligibility. Therefore, before initiating a change in status, students receiving aid should contact the Office of Financial Aid on the main campus to determine the impact on aid eligibility ([financialaid@okwu.edu](mailto:financialaid@okwu.edu) or 918-335-6282).

## Course Progression and Withdrawal

A student who is dropped from a course due to non-attendance in the first session should consult with the Academic Advisor to determine needed changes to course schedule. Depending on the degree program, every effort will be made to ensure that students remain on track to successful degree completion. with their cohort.

A student who has been withdrawn for a full term must apply for readmission to OKWU.

Upon readmission, the student will work with an enrollment services manager to register for the courses that need to be repeated.

## Military Active-Duty

In the event of deployment, active-duty military personnel may request to be withdrawn from a course and/or program up to 30 days post deployment date with no penalties and may re-enter their program at any time without penalty.

## Grading Policy

Students have access to their grades through myOKWU provided by the university. In accordance with the Family Educational Rights and Privacy Act, grades are confidential information. Under no circumstance will a grade be disclosed over the phone or via email.

Only the instructor of the course can make a grade change. If a student believes that the grade has been improperly given, the instructor should be contacted no later than 6 weeks after the end of the course. If the instructor decides that a grade change is warranted, the instructor will submit an appropriate change of grade form to the Registrar.

## Grading System

The quality of a student's performance in a course is recognized by a letter grade. No instructor may change a grade that has been submitted to the Registrar's Office. A student who believes a grade miscalculation has occurred should consult the professor who taught the course. A student must file an appeal to change a grade within 6 weeks after the last day of classes. At the end of the 6-week appeal period the student has lost the privilege of the appeal process.

**Grade points** (or quality points) are the numerical equivalent of letter grades and are assigned for each credit earned according to the grading scale (below). For example, an "A" in a three-hour course would give the student 12 grade points. These points express the quality of a student's performance in terms of numbers for the purpose of determining academic achievement, rank in class, and term or graduation honors.

Grade	Explanation	Grade Points (per credit hour)
A	Superior	4.0
A-		3.7
B+		3.3
B	Above Average	3.0
B-		2.7
C+		2.3

C	Average	2.0
C-		1.7
D+		1.3
D	Below Average	1.0
D-		0.7
F	Failing	0.0
I	Incomplete	Becomes "F" if not completed within five weeks
P	Passing	Not computed in Grade Point Average
W	Withdrawn	Not computed in Grade Point Average
S	Satisfactory	Not computed in Grade Point Average
U	Unsatisfactory	0.0

A student's **grade point average** (GPA) is figured each term and cumulatively calculated. GPA is determined by dividing grade points earned by number of credit hours completed, less neutrals, plus failed courses.

### OKWU Grading Scale

A = 100.00-93.00%	C = 76.99-73.00%
A- = 92.99-90.00%	C- = 72.99-70.00%
B+ = 89.99-87.00%	D+ = 69.99-67.00%
B = 86.99-83.00%	D = 66.99-63.00%
B- = 82.99-80.00%	D- = 62.99-60.00%
C+ = 79.99-77.00%	F = Below 60.00%

### Incomplete Grades

An incomplete ("I") may be given when a student has done satisfactory work in a course but has been unable to complete all of the coursework because of an extenuating circumstance such as a severe and extended illness or a family situation that has resulted in the student's inability to complete all coursework by the end of the course.

For an Incomplete request to be granted, all of the following conditions must be met:

1. The instructor must confirm by signature that the student has completed at least 60% of the coursework at the time of the request (note: the term coursework refers to all activities associated with a grade).
2. The coursework completed before the request must be of a quality that would earn the student a passing grade in the course if that coursework were all that was required.
3. The request for an Incomplete must be made no earlier than 14 calendar days before the last day of the course and no later than 5:00 p.m. on the last day of the course.
4. The student must obtain signatures from the instructor.
5. The form must be submitted to the Registrar no later than 5:00 p.m. on the last day of the course. For a course that does not end on a regular business day, the Registrar must receive the completed form no later than 5:00 p.m. of the first business day after the course has ended. (Note that #3 above deals with due dates of the request, and this point deals with the due date for the completed request being submitted to the Registrar.)

If the request for an Incomplete is granted, the remaining work must be made up within five (5) full weeks of the end of the course for which the Incomplete was requested. If the work is not completed within the prescribed five (5) weeks, the Registrar will update the grade as reported by the instructor.

An Incomplete will not be granted for the purpose of redoing previously submitted work for the purpose of raising a grade.

Furthermore, students should note that they will need to contact their professor for information about making up submissions to online discussion forums that were missed. They should also note that instructors reserve the right to deny make-up related to online discussion forums since discussion forums are intended to foster dialogue with classmates who will no longer be engaged in a course once it has ended.

Additionally, instructors reserve the right to refuse a student's contributions to group assignments and projects that were not submitted with the work from other group members.

### **Repeated Course**

If a student repeats a course, the higher grade received will be used in computing the GPA. Both grades will remain a part of the student's permanent record. A student may not repeat courses that OKWU has discontinued or canceled, nor can courses be repeated after the student's degree has been awarded. If a student has transfer credit on the OKWU transcript and wishes to repeat the course, the course can only be repeated at OKWU, if applicable.

## **Satisfactory Academic Progress (SAP)**

### **Academic Warning**

The following scenarios will result in a student being placed on Academic Warning:

1. A student admitted on warning will be placed on Academic Warning in their initial term.
2. A student in Good Standing falls below a 3.0 cumulative GPA at the end of any academic term.
3. A student in Good Standing fails to earn 67% of the cumulative credits attempted. A student is removed from Academic Warning and placed in Good Standing with a successive 3.0 or above cumulative GPA and the cumulative percentage credits earned above 67%.

### **Academic Suspension**

The following scenarios will result in a student being placed on Academic Suspension:

1. A student in Good Standing who earns a 0.0 term GPA.
2. A student on Academic Warning or Probation who earns below a 3.0 cumulative GPA.
3. A student on Academic Warning or Probation who fails to earn 67% of the cumulative credits attempted.

A student that is academically suspended has the right to appeal their suspension if they had mitigating circumstances that prevented them from making Satisfactory Academic Progress (SAP). The appeal must explain 1) why they failed to make SAP and 2) what has changed that will allow them to make satisfactory progress at the next evaluation. Students readmitted after academic suspension are admitted on academic probation. An appeal is made by submitting a detailed essay and supporting documentation for items 1 and 2.

# Appeal Process for SAP

## Step 1: Write appeal request letter with a plan of action.

The circumstances that led to poor grades, withdrawals, or incompletes (i.e., death of a family member, illness or injury that caused you to miss class for an extended period of time, or other special mitigating circumstances).  
How you plan to improve your academic standing.

## Step 2:

### Gather supporting documentation and submit with appeal request letter.

Link: <https://lfforms.okwu.edu/Forms/Readmission-Academic-Appeal>

e.g. Death of family member: death certificate, obituary notice, etc.  
Illness/injury: Hospitalization records, letter from doctors or counselors, etc.  
Written statements from professionals should be on letterhead and reference the student, illness or injury, and dates.

## Academic Grievance Process

Students who wish to appeal either a final course grade or the grade of a specific assignment or test should understand that appeals must be accompanied by evidence that

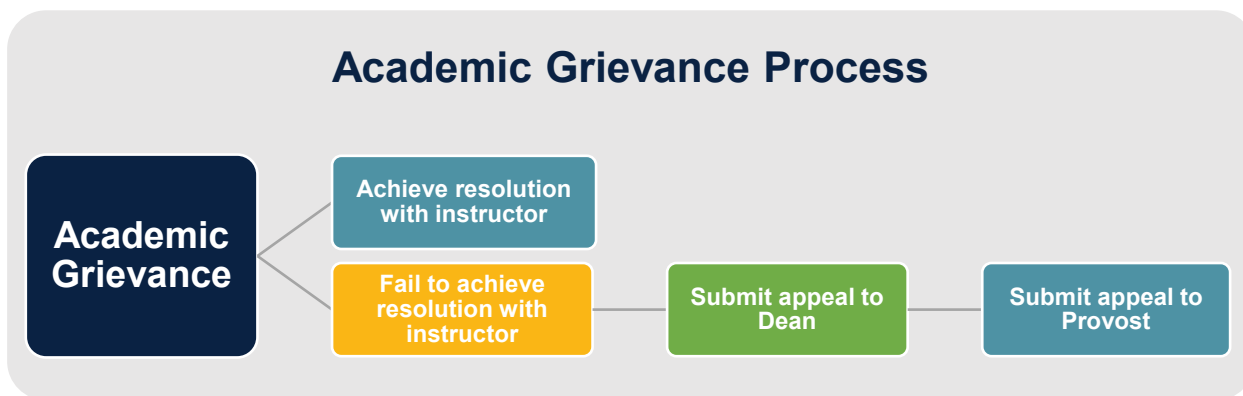
1. The grade issued by the instructor is not representative of the student's work, according to standards set forth in the course syllabus and/or specific assignment instructions, and/or
2. Assigned work and/or course instruction demonstrated egregiously ambiguous guidelines or an unreasonable departure from expectations expressed in the course syllabus, specific assignment instructions, or other pertinent instructional documents.

Students should expect any appeal that is not accompanied by the evidence outlined above to be automatically denied.

If a student believes he or she has produced the evidence noted above and therefore deems it appropriate to appeal a final course grade or an assignment or test grade, the grievance process outlined below must be followed:

1. A student who wishes to appeal a final course grade should seek a solution with the concerned instructor within two weeks of the posting of the final grade; a student who wishes to appeal an assignment or test grade should seek a solution within three business days of the professor recording the student's grade or returning the work to the student.

2. If there is no satisfactory resolution with the instructor, the review appeal must be made in writing to the Dean of the course to issue a ruling in writing to the student.
3. If that appeal is not satisfactorily resolved, the final appeal may be pursued with the Office of Academic Affairs. The Chief Academic Officer will seek a resolution or may refer the matter to an ad hoc committee on academic standards. The decision of the Chief Academic Officer, or the ad hoc committee if so empowered, is the final word in this grievance process.



### Attendance, Absence and Class Participation

As an academic institution, OKWU places the highest priority on learning. Class participation, whether online or in an evening face-to-face class, is an essential component of undergraduate and graduate learning. To ensure that the educational experience of all students is robust and constructive, students are expected to actively participate in classes. This includes engaging in class discussions and activities. Thus, although attendance is not tracked, active participation is a part of academic grading for all GPS courses. If a student's schedule hinders the ability of the student to participate, the student is responsible for coordinating with his/her instructor so that an alternative approach is identified.

### Class Sessions

**Evening program** – A class session in the evening program is the designated time in which the course physically meets on campus. In the GPS evening program, class sessions normally occur once each week for 4 hours (6:00pm – 10:00pm).

**Online program** – A class session in the online program is defined as a calendar week beginning on Monday, 12:01 am (Central Time) and concluding seven (7) consecutive days later on Sunday, 11:59 pm (CT).

### Unofficial Withdrawal

The enrollment verification process is designed to ensure clear reinforcement of the message that class attendance at OKWU is important. All students get the best possible opportunity for academic success by being present at the beginning of class.

If a student does not log in and complete the course verification survey within the first 7-day period of a course, OKWU will consider that student an unofficial withdrawal and OKWU will terminate the enrollment for that course. If there are consecutive courses where a student does not log in and complete the course verification survey within the first 7-day period of a course, OKWU will consider that student an unofficial withdrawal from the course and also from the university. A student who is unofficially withdrawn will have their tuition charges reversed; however, fees may apply. An unofficial withdrawal will likely impact the amount of financial aid that a student may receive.

The withdrawal date will be the 7th day of the course. It is the student's responsibility to confirm attendance, participation, and classwork requirements.

If a student fails to earn a passing grade for all courses within a term, this student will be reviewed to determine if he/she is an unofficial withdrawal. An unofficial withdrawal is defined by the Department of Education as a student who ceases to attend classes but does not officially withdraw. If after review, it is determined that the student is an unofficial withdrawal, the Office of Financial Aid may be required to recalculate your financial aid. This may result in a balance due on your student account.

### **First Week Attendance/Participation**

In all GPS courses, students indicate their intent to participate in the course by completing a specific, designated survey during the first week of each course. GPS students who know they will be absent for the first night of class, but do intend to complete the course, must complete the specific, designated survey by 11:59 pm of Day 7 of the course. Students should notify their instructor that they will be absent, and acknowledge they will be graded according to the syllabus on all assignments, including class participation or discussion. Failure to complete the designated survey will automatically result in the student being withdrawn from the course at the start of the second week.

### **Absences**

Attendance is not formally tracked or reported in GPS courses. However, because class participation is a part of the academic work of the class, students who miss class sessions should be aware of the academic or grading consequences for their absences.

GPS students are expected to carefully manage their time and personal schedules. Students who find it necessary to miss a class session should be proactive in communicating with their instructor to make arrangements for completing any missed work, where possible. As some course requirements, such as class participation or discussion questions, may not be able to be made up, the course instructor must give their permission to submit any late work.

Any student who sees he/she may have difficulty attending or completing a course is strongly encouraged to contact his/her Academic Advisor and make arrangements to withdraw from the course.

### **Second Master's degree**

Any OKWU student with an existing Master's degree can transfer eligible hours from the first degree to satisfy up to half of the required hours in the second OKWU Master's degree program.

### **Doctor of Nursing Practice Continuing Enrollment Policy**

Once doctoral students begin the Practice Immersion Course I-III, they are required to continue enrollment until graduation. Enrollment must be continuous in the practice immersion courses until they have completed the project. If unforeseen circumstances occur that require a doctoral student to withdraw from the university, the doctoral student may create an action plan for completion with the Dean of the School of Health and Science.

### **Doctor of Business Administration Continuing Enrollment Policy**

All DBA students are required to maintain continuous enrollment in the DBA program once degree candidacy has been achieved. Once students enter the dissertation phase, they are required to be enrolled for each semester (Fall, Spring, and Summer) until graduation. Once a student begins the dissertation process, s/he must maintain continuous enrollment in the program until the completion of the dissertation or the expiration of the time limit, whichever comes first. Students are required to complete a minimum of 3 credits hours of culminating experience/dissertation research. If a student exceeds 3 credit hours of dissertation research, the student is required to enroll in a 3-credit hour Continuing Research course each academic term until the completion of the dissertation or the expiration of the time limit, whichever comes first.

### **Doctor of Business Administration Time Limits for Degree Completion**

All courses, including dissertation research, must be completed within six years of the date of admission to the DBA program. If a student takes longer than six years, the DBA Admissions committee must evaluate the student's progress and make a determination whether an extension may be granted. If an extension is



granted, additional academic requirements may be required. The student will be notified in writing of the decision of this committee. A copy of the written decision will become a part of the student's academic file.

### **Course Substitutions**

Substitutions require completion of the [Course Substitution Approval form](#) with all necessary signatures and course description if transferred from another college or university.

### **International Students**

International students must be enrolled full-time in 6 credits in the term and in at least 3 credits each term that are on-ground. They may take online classes above the 3-credit threshold. Students enrolled in their last semester who only have one course remaining must be enrolled in an on-ground course and must file a Reduced Courseload request with OKWU's Designated School Official.

### **Directed Study Policy**

Directed study courses provide individualized educational experiences for students under the supervision of OKWU faculty members. Directed study courses may be offered in rare, need-based circumstances. Directed study courses shall not be approved unless there is strong evidence that delay in taking a course would cause an academic hardship for the student. Not all courses are available in this modality. Every directed study course must be completed within the term of enrollment. Directed studies must be approved prior to enrolling in the course by the student's advisor, the Dean of the School, and the respective teaching professor.

Students are charged an extra fee (per credit hour) for a directed study. The directed study fee may not be waived.

### **Transfer Credit**

Only courses in which a C- or higher has been earned will be posted to the transcript. Transfer credits will be treated as attempted and earned. Transfer work is considered toward the above requirements. When transcribed, these courses will fulfill degree requirements. Nursing students may reach out to the School of Health and Science regarding transfer credit and required documentation.

### **Transfer Credit for the Doctor of Nursing Practice**

With approval, up to six (6) semester hours of graduate credits may be transferred into the DNP program. Transfer of coursework may be granted for the DNP Program if the following requirements are met: (a) courses must be comparable in content to the corresponding Oklahoma Wesleyan University courses; (b) courses must carry a grade of at least a B; (c) courses transferred in must have been taken at the doctoral level, masters level courses will be considered on a case-by-case basis, and (d) coursework must have been completed within the five years prior to the student's date of admission. Practice Immersion coursework and clinical may not be transferred into the Oklahoma Wesleyan University DNP program.

Only courses from institutions accredited by CCNE, ACEN, or CNEA are eligible for transfer credit. Courses from university-approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on this transfer credit policy. Applicants are responsible, via the academic advisor, to request for consideration of transfer credit during the application process. Transfer credit will not be granted once the student has matriculated into the DNP program.

### **Transfer Credit for the Doctor of Business Administration**

With approval, up to fifteen (15) semester hours of graduate credits may be transferred into the DBA program. Transfer of coursework may be granted for the DBA Program if the following requirements are met: (a) courses must be comparable in content to the corresponding OKWU DBA courses; (b) courses must carry a grade of at least a B (80%); (c) courses transferred in must have been taken at the doctoral level, not the masters level, and (d) coursework must have been completed within the ten years prior to the student's date of admission. Comprehensive exam credit and dissertation coursework may not be transferred into the OKWU DBA program.

Only courses from institutions accredited by agencies recognized by CHEA are eligible for transfer credit. Courses from university–approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on this transfer credit policy. Applicants are responsible, via the academic advisor, to request for consideration of transfer credit during the application process. Transfer credit will not be granted once the student has matriculated into the DBA program.

### **Non-Degree Seeking Students**

For various reasons students may choose to take courses without seeking a degree. Non-degree-seeking students may complete 9 hours of coursework before declaring a degree. Enrolling without a declared major may restrict the availability of federal financial aid. Non-degree-seeking students must maintain a 3.0 GPA while in graduate school. Students desiring to change from a non-degree status to a degree program, need to complete the full application process and meet all admissions criteria as stated above. Admission for non-degree status requires the following:

- Baccalaureate degree from a regionally accredited institution or a four-year college or university that is a member of a regional or faith-based accrediting organization that is recognized by the Council for Higher Education (official transcripts must be provided)
- Completed Application for Admission

## **Graduation Requirements**

### **Degree Conferral**

Degree conferral is the process by which OKWU awards a degree earned. Degrees are conferred on the last day of the term in which academic requirements are met, and will be posted on transcripts at the next scheduled posting date following the successful completion of all course work.

- Fall completion of courses – December conferral
- Spring completion of courses – May conferral
- Summer completion of courses – August conferral

**Commencement** is the ceremony commonly referred to as “graduation.” It is a symbolic recognition of graduation for the candidates. In order to participate in commencement, all degree requirements must be met within that term. However, participation does not constitute the conferral of the degree and the program is not an official list of graduates or honor recipients.

- Graduation applications will serve as an application to participate in the commencement ceremony and also an application for degree conferral.
- Graduation application should be completed when registering for the final semester before completion of the degree requirements.
- Must have an approved graduation application on file for the current term
- Participation in the commencement ceremony is limited to students’ final term of attendance.
- Applications for students wanting to participate in commencement:
  - December conferral: Opens March 1<sup>st</sup> and will not be accepted after September 1<sup>st</sup>
  - May conferral: Opens October 1<sup>st</sup> and will not be accepted after February 1<sup>st</sup>
  - August conferral: Opens March 1<sup>st</sup> and will not be accepted after June 1<sup>st</sup> (Students will participate in December ceremony)
- Must pay a graduation fee which will be added to the student account.
- Students who do not complete the work as scheduled will be required to complete a new graduation application and will be charged an additional graduation fee during the academic term in which they complete their work.
- Must not have a balance due on their student account  
\*See Policy PL 115-407 Veterans Benefits and Transition Act of 2018

### **Graduation Requirements for Master of Business Administration**

To earn a Master of Business Administration degree, students must satisfactorily complete the following graduation requirements:

1. Completion of the required curriculum with a minimum cumulative GPA of 3.00; a grade of D+ or lower will not count toward meeting graduation requirements
2. Satisfactory completion of the Capstone Business Course (BUSI6503 Strategic Management) with a grade of C- or better
3. A minimum residency (i.e., taken from OKWU) of one year and at least 24 credit hours completed at OKWU
4. All graduation requirements completed in no more than five years after the date of the first MBA course taken at OKWU
5. Approval of the OKWU Faculty
6. Payment of all tuition and fees

### **Graduation Requirements for Master of Education in Educational Leadership**

To earn a Master of Education in Educational Leadership degree, students must satisfactorily complete the following graduation requirements:

1. Completion of all required curriculum with a minimum cumulative GPA of 3.00
2. Satisfactory completion of the Action Research Project with a grade of B or better
3. A minimum residency (i.e., taken from OKWU) of one year and at least 24 credit hours completed at OKWU
4. All graduation requirements completed in no more than five years after the date of the first M.Ed. course taken at OKWU
5. Completion and approval of portfolio defense to Graduate Committee
6. Approval of the OKWU Faculty
7. Payment of all tuition and fees

### **Graduation Requirements for Master of Science in Nursing**

To earn a Master of Science in Nursing degree, students must satisfactorily complete the following graduation requirements:

1. Completion of all required curriculum with a minimum cumulative GPA of 3.00; a grade of C- or lower will not count toward meeting graduation requirements
2. Satisfactory completion of the Capstone course and project requirements. This may be completed in NURS6423 & NURS6523 or the extension course NURS6623\*
3. Completion of all required experiential learning clinical hours documented in Typhon
4. A minimum residency (i.e., taken from OKWU) of one year and at least 24 credit hours completed at OKWU
5. All graduation requirements completed in no more than five years after the date of the first MSN course taken at OKWU
6. Approval of the OKWU Faculty
7. Payment of all tuition and fees

### **Graduation Requirements for Master of Science in Strategic Leadership**

To earn a Master of Science in Strategic Leadership degree, students must satisfactorily complete the following graduation requirements:

1. Completion of the required curriculum with a minimum cumulative GPA of 3.00; a grade of D+ or lower will not count toward meeting graduation requirements
2. Satisfactory completion of the Strategic Leadership Capstone course (BUSI6603) with a grade of C- or better
3. A minimum residency (i.e., taken from OKWU) of one year and at least 24 credit hours completed at OKWU
4. All graduation requirements completed in no more than five years after the date of the first MSSSL course taken at OKWU
5. Approval of the OKWU Faculty
6. Payment of all tuition and fees

### **Graduation Requirements for Doctor of Nursing Practice in Executive Leadership**

To earn a Doctor of Nursing Practice degree, students must satisfactorily complete the following graduation requirements:

Completion of the required curriculum with a minimum cumulative GPA of 3.00; a grade below B- (2.7) will not count toward meeting graduation requirements

1. All graduation requirements completed in no more than six years after the date of the first DNP course taken at Oklahoma Wesleyan University
2. Successful completion, defense, and dissemination of the DNP Practice Immersion Quality Improvement Project
3. Completion of 1000 post-baccalaureate practice hours documented in Typhon
4. A minimum residency of one year and at least 24 credit hours completed at OKWU
5. Approval of the OKWU Faculty
6. Payment of all tuition and fees

### **Graduation Requirements for Doctor of Business Administration**

To earn a Doctor of Business Administration degree, students must satisfactorily complete the following graduation requirements:

1. A minimum of 39 semester hours of DBA coursework must be taken in residence at Oklahoma Wesleyan University.
2. Completion of the approved plan of study.
3. A cumulative 3.0 GPA for all doctoral coursework.
4. The dissertation or work project must be successfully defended and approved with all required signatures. The final manuscript must be submitted to the Drake Library.
5. All contracts and requirements made between the DBA Steering Committee and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.
6. Submission of a Graduation Application to the Registrar's Office and payment of applicable fees.

### **Doctor of Business Administration Residency Requirement**

The DBA program holds six virtual residencies per calendar year. Doctoral students are required to attend at least five residencies per year. Each residency takes the form of a synchronous class session held during the first week of each course in the student's program. Designed to build community as well as facilitate faculty-student relationships, students should expect to devote several hours of time to reading/homework assignments in preparation for these residencies, as indicated by the professor. Online residencies are facilitated using teleconferencing software.

### **Graduation Honors**

Honors are based on a student's final cumulative GPA. At the time of Commencement, a final cumulative GPA may not, as yet, be calculated due to ungraded courses or future scheduled courses. Therefore, the honors announced at Commencement will reflect the current cumulative GPA that is reflected on the student's transcript. Once the degree is conferred, official honors will be placed on the student's record and listed on all transcripts.

There are two possible distinctions for Masters and Doctoral graduates:

- **Honors:** a cumulative grade point average of 3.80 – 3.99
- **High Honors:** a cumulative grade point average of 4.00

### **Posthumous Degree Policy**

The purpose of the posthumous certificate or degree is to provide families of deceased students to acknowledge their accomplishments while upholding the university's academic integrity. An academic certificate or degree may be awarded posthumously or to a student who is permanently incapacitated if the following criteria have been met:

1. The student had successfully completed at least 70% of the required coursework.
2. The student is in good academic standing and meets the minimum GPA of 2.0 for Undergraduate Students and 3.0 for Graduate and Post-Graduate Students.
3. The student has no pending disciplinary actions

Anyone can request a deceased or incapacitated student be considered. Once the request is made, the appropriate school will review if the student is eligible for the award. If eligible, the school may recommend the student to the Academic Affairs Committee for approval. If approved, the request will then be taken to Faculty Council for final approval. If approved, the Provost will direct the Registrar to award the degree, and a diploma will be made available to the incapacitated student or the next of kin.

For the posthumous degree, the statement "Awarded Posthumously" will be printed on the student's transcript and diploma.

### **Policy on the Awarding of Honorary Degrees**

Honorary degrees are awarded to recognize exemplary and substantial leadership, notable accomplishments, service and, contributions that represent the values of Oklahoma Wesleyan University.

The candidates to be chosen for eligibility will exemplify Oklahoma Wesleyan University's values as an institution, unwavering integrity, uncompromising character and, meet one or more of the following criteria

1. **Professional Accomplishment:** These might include high achievement in academic scholarship, significant discoveries and research, influential contributions in public service, government, and/or entrepreneurship.
2. **Commitment to Service:** A person whose lifelong endeavors represent the highest values of the university in his/her commitment to serve Christ and His Kingdom.
3. **Commitment to Oklahoma Wesleyan University:** This person must show a profound commitment to OKWU through leadership, service, or generosity in a commitment to the betterment of the student body, faculty and staff and, the university as a whole.

Persons for consideration of honorary degrees can be nominated by the President, Members of the Board of Trustees, the Provost, other members of the cabinet, or deans of the schools. All nominations must be approved by the President before being advanced for a vote of the Academic Affairs Committee, the Faculty Council, the Cabinet and, the Board of Trustees

#### **Restrictions:**

1. Persons with a documented conflict of interest with the university
2. Current faculty and staff of Oklahoma Wesleyan University
3. Honorary degrees are awarded for life. Awardees must reflect the values of the University, and if at any time during the life of the awardee, the University becomes aware of documented evidence of criminal or immoral behavior, or other activities that do not reflect the mission of the University, the University has the right to rescind the honorary degree.

## **Academic Programs**

### **Graduate Programs of study offered at OKWU:**

- Master of Business Administration
- Master of Education in Educational Leadership
- Master of Science in Nursing
- Master of Science in Strategic Leadership
- Doctor of Business Administration
- Doctor of Nursing Practice in Executive Leadership

# Chesapeake Energy School of Business

*“Do you see a man skilled in his work? He will serve before kings . . .”  
Proverbs 22:29*

**Seek Truth | Think Critically | Engage Effectively**

**Graduate Degrees:** Master of Business Administration (MBA), Master of Science in Strategic Leadership (MSSL), and Doctor of Business Administration (DBA).

**Graduate Certificates:** Accounting, Marketing, Organizational Leadership

## Mission

The Chesapeake Energy School of Business at OKWU is a community of scholar practitioners (students, faculty, staff and community) delivering excellence in business education. Grounded unapologetically in the Christian faith, the Chesapeake Energy School of Business exists to teach learners to seek truth, think strategically, and engage effectively. As a professional field within a Christian liberal arts University, the Chesapeake Energy School of Business seeks to advance the professional and academic competence of its students by balancing academic theory with practical application.

## School Distinctives

The Chesapeake Energy School of Business offers a variety of majors that allow students to tailor their education to specific areas of interest. Today’s employers often select employees based upon specific skills but promote for general skills.

## Accreditation

OKWU has received specialized accreditation for its business programs through the International Accreditation Council for Business Education ([IACBE](#)), Olathe, Kansas. The Master of Business Administration (MBA) and Master of Science in Strategic Leadership (MSSL) programs are accredited by the International Accreditation Council for Business Education (IACBE). The Doctor of Business Administration will be eligible for IACBE accreditation during the 2025 academic year.

The International Accreditation Council for Business Education (IACBE) is a specialized, professional accrediting body for business programs in student-centered colleges and universities throughout the world. The IACBE exists to promote, develop, and recognize excellence in business education. The IACBE’s philosophy of accreditation is centered on student learning and operational outcomes, which makes it flexible and adaptable.

## Master of Business Administration

The Chesapeake Energy School of Business offers a Master of Business Administration through the Graduate & Professional Studies department. The OKWU MBA is designed for the experienced working professional who, upon completion of the degree, will possess the appropriate knowledge, practical skills, and professional abilities necessary to fill executive managerial and administrative positions in industry, government, nonprofit, and ministry organizations. An integral part of the OKWU experience is to provide for students a foundation of Christian values and ethics consistent with the mission of the University and which may be used throughout their personal and professional lives.

## Program Objectives

The objectives of the MBA program are consistent with the mission of OKWU and the Chesapeake Energy School of Business. The primary goal of the MBA program is to provide a superior graduate-level education that will prepare graduates for professional management careers in either private or public organizations, as well as for positions of leadership and increasing responsibility in business and society. Specifically, graduates of the Oklahoma Wesleyan MBA program will do the following:

1. Students will be able to critique key concepts and theories in the functional areas of business.
2. Students will be able to compose and communicate ideas clearly and effectively, both orally and in writing.

3. Students will be able to appraise ethical standards based on a Christian worldview in diverse business environments.
4. Students will be able to integrate technology and statistical techniques as tools for business decision making.
5. Students will be able to generate a team environment to help achieve organizational goals.
6. Students will be able to produce professional marketing content.

### Recommended Program Preparation

Although not required, the Chesapeake Energy School of Business strongly recommends that each MBA applicant have completed the following undergraduate coursework (or its equivalent) before entering the MBA program:

- One term of College Algebra and/or Statistics
- One term of Economics
- One term of Finance
- One term of Accounting

### Degree Requirements

Minimum MBA Course Requirements: A grade of a C- (70%) is considered a minimum passing grade for courses at the graduate level. Any grade below this minimum passing standard does not meet the degree requirements for program progression and for financial aid purposes. Completion of the required curriculum with a minimum cumulative GPA of 3.00 is required for graduation; a grade of D+ or lower will not count toward meeting graduation requirements. Below is a table showing the courses required for the MBA.

<b>Master of Business Administration Course Requirements</b>		<b>30</b>
Business Ethics and Leadership (BUSI5123)		3
Organizational Behavior (BUSI5213)		3
Financial Accounting (BUSI5143)		3
Advanced Managerial Accounting (BUSI5243)		3
Strategic Marketing Management (BUSI5503)		3
Quantitative Analysis (BUSI5453)		3
American Framework for Free Enterprise (BUSI5233)		3
Corporate Financial Management (BUSI6223)		3
Leading Organizational Change (BUSI6133)		3
Strategic Management (BUSI6503)		3
<b>Accounting Concentration Courses</b>		<b>6</b>
Accounting Theory (BUSI6103)		3
Advanced Accounting Information Systems (BUSI6203)		3
<b>Business Analytics Concentration Courses</b>		<b>6</b>
Foundations of Business Analytics I (BUSI6353)		3
Foundations of Business Analytics II (BUSI6363)		3
<b>Nonprofit Leadership Concentration Courses</b>		<b>6</b>
Nonprofit Leadership and Management (BUSI6323)		3
Financial Management of Nonprofit Organizations (BUSI6343)		3
<b>Interdisciplinary Concentration Courses</b>		<b>6</b>
Option 1:		
Business trip course		3
Concentration courses elective		3
Option 2:		
Concentration courses elective		6



<b>Marketing Concentration Courses</b>	<b>6</b>
International Marketing (BUSI6433)	3
Advertising and Public Relations (BUSI6443)	3

<b>Organizational Leadership Concentration Courses</b>	<b>6</b>
Personal Individual Leadership (BUSI5113)	3
Advanced Leadership Theory 1 (BUSI5333)	3

## Graduate Certificates

<b>Accounting Certificate Courses</b>	<b>12</b>
Financial Accounting (BUSI5143)	3
Advanced Managerial Accounting (BUSI5243)	3
Accounting Theory (BUSI6103)	3
Advanced Accounting Information Systems (BUSI6203)	3

<b>Marketing Certificate Courses</b>	<b>12</b>
Strategic Marketing Management (BUSI5503)	3
Leading Organizational Change (BUSI6133)	3
International Marketing (BUSI6433)	3
Advertising and Public Relations (BUSI6443)	3

<b>Organizational Leadership Certificate Courses</b>	<b>12</b>
Personal Individual Leadership (BUSI5113)	3
Advanced Leadership Theory 1 (BUSI5333)	3
Business Ethics and Leadership (BUSI5123)	3
Organizational Behavior (BUSI5213)	3

### Master of Science in Strategic Leadership

The Chesapeake Energy School of Business offers a Master of Science in Strategic Leadership through the Graduate & Professional Studies department. The OKWU MSSL is designed for the experienced working professional who, upon completion of the degree, will possess the appropriate knowledge, practical skills, and professional abilities necessary to fill executive managerial and administrative positions in industry, government, nonprofit, and ministry organizations. An integral part of the OKWU experience is to provide for students a foundation of Christian values and ethics consistent with the mission of the university and which may be used throughout their personal and professional lives.

### Program Objectives

The objectives of the MSSL program are consistent with the mission of OKWU and the Chesapeake Energy School of Business. The primary goal of the MSSL program is to provide a superior graduate-level education that will prepare graduates for professional management careers in either private or public organizations, as well as for positions of leadership and increasing responsibility in business and society. Specifically, graduates of the Oklahoma Wesleyan MSSL program will do the following:

1. Develop the solid foundation in theoretical concepts and leadership skill needed to lead business organizations.
2. Describe and critically analyze strategic planning theories and methodologies required to lead organizational initiatives.
3. Understand and appreciate the criticality of the effective delivery of leadership in organizations.

4. Secure an understanding of the ethical and legal environment in which leaders determine and implement decisions.
5. Develop an awareness of teaming dynamics within the context of leadership.

## Degree Requirements

Minimum MSSL Course Requirements: A grade of a C- (70%) is considered a minimum passing grade for courses at the graduate level. Any grade below this minimum passing standard does not meet the degree requirements for program progression and for financial aid purposes. Completion of the required curriculum with a minimum cumulative GPA of 3.00 is required for graduation; a grade of D+ or lower will not count toward meeting graduation requirements. Below is a table showing the courses required for the MSSL degree.

<b>Master of Science in Strategic Leadership Course Requirements</b>		<b>33</b>
Personal Individual Leadership (BUSI5113)		3
Business Ethics and Leadership (BUSI5123)		3
Advanced Leadership Theory (BUSI5333)		3
Synergistic Leadership (BUSI5343)		3
Applied Leadership (BUSI6143)		3
Strategic Planning and Execution (BUSI6233)		3
Organizational Behavior (BUSI5213)		3
Leading Organizational Change (BUSI6133)		3
American Framework of Free Enterprise (BUSI5233)		3
Human Resource Leadership (BUSI6013)		3
Strategic Leadership Capstone (BUSI6603)		3

## Doctor of Business Administration

The purpose of the OKWU DBA program is to prepare experienced professionals and academics to become senior executives, educators, and consultants. Using a scholar-practitioner model, the program seeks to graduate students who are grounded in both theory and research who can also recognize problems in the modern workplace, examine them closely, propose productive solutions, and create new knowledge. To accomplish this purpose, we will provide doctoral students with the following: (a) the courses and mentoring necessary for a solid academic grounding in their discipline; (b) essential learning experiences that will provide opportunities to develop knowledge, skills and wisdom; and (c) an understanding of their Christian mission and calling to influence individuals and the larger society.

## Program Outcomes

In light of our mission and purpose, the faculty of the CESB have established the following program learning outcomes for the DBA program. Each student will:

- Demonstrate advanced knowledge and competencies in a major field of study in business
- Possess the tools necessary to be proficient in conceptualizing and conducting original research.
- Be prepared for careers as university researchers and/or teachers or for senior positions in businesses, non-profits, or government.
- Demonstrate professional communication skills in writing through organizing, thinking critically, and communicating ideas and information in documents, presentations, and/or publications.
- Display proficiency in the evaluation of ethical situations consistent with the university's Christian worldview and communication of the practical congruence of faith and business practices.

## Degree Requirements

1. All DBA coursework is grading using OKWU's standard letter grade system.
2. Students must maintain a minimum cumulative GPA of 3.0 at all times to remain in good academic standing.
3. A grade of D is not considered passing for purposes of program progression. A student who receives a grade of D in any course must repeat that course.

4. A student who receives three grades of C- or below will be dismissed from the program.
5. A student who earns a final course grade of F at any time will be dismissed from the program at the end of the term, or sooner, if deemed necessary. Students can reapply after a 12-month suspension.
6. Students are not allowed to enroll in more than 9 credit hours per term.

### Course Repeat Policy

The repeat policy is limited to two courses if a grade lower than C is earned. The only exception to this policy is the dissertation research courses, which are designed to be repeatable.

<b>Doctor of Business Administration Course Requirements</b>	<b>53</b>
<b>Doctoral Core Courses</b>	<b>18</b>
Doctoral Research & Writing (BUSI7113)	3
Engaging Faith & Business (BUSI8213)	3
Issues in Accounting & Finance (BUSI7233)	3
Issues in Marketing (BUSI8223)	3
Issues in Management & Leadership (BUSI8253)	3
Issues in Strategic Planning & Execution (BUSI8243)	3
<b>Research Methods Courses</b>	<b>9</b>
Qualitative Research Methods (BUSI7123)	3
Quantitative Research Methods 1 (BUSI7213)	3
Quantitative Research Methods 2 (BUSI7223)	3
<b>Management and Leadership Area Courses</b>	<b>21</b>
Organizational Theory (BUSI8113)	3
Human Resource Selection (BUSI8123)	3
Ethics in Business (BUSI8133)	3
Teaching Methods in Management/Leadership (BUSI8143) or Consulting Methods/Practices in Management/Leadership (BUSI8153)	3
Leadership (BUSI8303)	3
Implementing Strategic Change (BUSI8313)	3
Managing Cultural Differences (BUSI8323)	3
<b>Comprehensive Exam</b>	<b>1</b>
Comprehensive Exam (BUSI8901)	1
<b>Capstone Experience: Choose Work Project or Dissertation</b>	
<b>Work Project</b>	<b>3</b>
Project Study Research 1 (BUSI8803) may be repeated up to 6 times	3
Project Study Research 2 (BUSI8813) may be repeated up to 6 times	3
Project Study Research 3 (BUSI8823) may be repeated up to 6 times	3
<b>Dissertation</b>	<b>3</b>
Dissertation Research 1 (BUSI8903) may be repeated up to 6 times	3
Dissertation Research 2 (BUSI8913) may be repeated up to 6 times	3
Dissertation Research 3 (BUSI8923) may be repeated up to 6 times	3
<b>Dissertation/Project Defense</b>	<b>1</b>
Dissertation/Project Defense (BUSI8921)	1

# School of Education and Humanities

## Educators Leading Effectively

Scriptural Foundation: Mark 6:4

“When Jesus landed and saw a large crowd, he had compassion on them, because they were like sheep without a shepherd. So he began teaching them many things.”

Scriptural Foundation: Hebrews 13:7

“Remember your leaders who spoke the Word of God to you. Consider the outcome of their way of life and imitate their faith.”

**Graduate Degree:** Master of Education in Educational Leadership (M.Ed.)

### Graduate Advisory Council

The OKWU School of Education and Humanities has formed a Graduate Advisory Council comprised of professors in the M.Ed. Program and Administrators from the public schools to govern and recommend program changes in the M.Ed. Degree for Educational Leadership.

### Unit Mission Statement

As an evangelical Christian university of The Wesleyan Church, OKWU models a way of thought, a way of life, and a way of faith. Its mission is to be a “place of serious study, honest questions, and critical engagement, all in the context of a liberal arts community that honors (1) the Primacy of Jesus Christ, (2) the Priority of Scripture, (3) the Pursuit of Truth, and (4) the Practice of Wisdom”—referred to as the 4-Ps. Although this mission is imprinted on four pillars leading to the entrance of the campus library, the mission goes beyond being purely decorative and has become the heart and soul of the university and its students, personnel, alumni, and patrons.

While the M.Ed. program’s conceptual framework builds on the foundation of the undergraduate School of Education and Humanities’ conceptual framework, it is a unique framework that was designed solely for the graduate program. The graduate Conceptual Framework was created to guide and instruct experienced teachers. It is also unique in that it is aligned with national standards for graduate programs: Council on the Accreditation of Educator Preparation (CAEP), formerly NCATE and the National Educational Leadership Preparation National Educational Leadership Preparation (NELP). The graduate Conceptual Framework also has a research-based distinctive.

The M.Ed. program itself is designed for the experienced teacher who, upon completion of the degree, will possess the appropriate knowledge, skills, and professional dispositions necessary to be a leader compassionately promoting the current and future success and well-being of each student and adult in their school. It is also designed to prepare candidates for executive managerial and administrative positions in schools at the building level.

### Administration of the Graduate Program

The Graduate & Professional Studies (GPS) department is the administrative body for the M.Ed. degree program, making and implementing administrative policy as necessary.

### Background Information

The Master in Education program (M.Ed.) builds on the traditional (baccalaureate-level) teacher education program at OKWU. Graduates of the traditional program as well as other experienced teachers are instructed within the guidelines provided in this Conceptual Framework and philosophy of the School of Education and Humanities. Experienced teachers have their knowledge of the OKWU framework both reinforced and expanded as they progress through the courses and requirements of the M.Ed. program guidelines.

## Program of Study

The M.Ed. Program consists of 33 credit hours arranged in sequential courses of rotation on a fixed schedule. Each course provides a knowledge base and experiences that are applicable to the skills required. All courses cover particular competencies required by the Oklahoma Commission on Teacher Preparation (OCTP), National Educational Leadership Preparation (NELP), Council for Accreditation of Educator Preparation (CAEP), formerly NCATE, and the Oklahoma Department of Education (OKSDE).

## Program Objectives

The objectives of the M.Ed. program are consistent with the mission of OKWU and the School of Education and Humanities. Specifically, Intended Student Learning Outcomes for M.Ed. include:

### Standard 1: Mission, Vision, and Improvement

1. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to collaboratively lead, design, and implement a school mission, vision, and process for continuous improvement that reflects a core set of values and priorities that include data use, technology, equity, diversity, digital citizenship, and community (NBPEA, 2018).

### Standard 2: Ethics and Professional Norms

2. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to understand and demonstrate the capacity to advocate for ethical decisions and cultivate and enact professional norms. (NBPEA, 2018).

### Standard 3: Equity, Inclusiveness, and Cultural Responsiveness

3. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to develop and maintain a supportive, equitable, culturally responsive, and inclusive school culture (NBPEA, 2018).

### Standard 4: Learning and Instruction

4. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to evaluate, develop, and implement coherent systems of curriculum, instruction, data systems, supports, and assessment.

### Standard 5: Community and External Leadership

5. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to engage families, community, and school personnel in order to strengthen student learning, support school improvement, and advocate for the needs of their school and community (NBPEA, 2018).

### Standard 6: Operations and Management

6. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to improve management, communication, technology, school-level governance, and operation systems to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations (NBPEA, 2018).

### Standard 7: Building Professional Capacity

7. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to build the school's professional capacity, engage staff in the development of a collaborative professional culture, and improve systems of staff supervision, evaluation, support, and professional learning. (NBPEA, 2018).

### Standard 8: Internship

8. Candidates successfully complete an internship under the supervision of knowledgeable, expert practitioners that engages candidates in multiple and diverse school settings and provides candidates with coherent, authentic, and sustained opportunities to synthesize and apply the knowledge and skills

identified in NELP standards 1–7 in ways that approximate the full range of responsibilities required of building-level leaders and enable them to promote the current and future success and well-being of each student and adult in their school. (NBPEA, 2018).

## Philosophy

The OKWU M.Ed. program is based on the premise that the process of becoming a more competent educational leader involves critical reflection and clinical leadership experiences. Knowledge and skills are developed/improved to enable leaders to more effectively work with stakeholders in their communities. OKWU candidates will have the skills required to work effectively and meaningfully with diverse populations and incorporate the appropriate skills in technology. The curriculum engages the whole person in its approach and asserts Biblical principles impact leadership.

## Graduate Education Committee

The Graduate Education Committee (GEC) is the organizational body that oversees all curriculum issues, student learning issues, and faculty concerns for the M.Ed. program. The committee is chaired by the Dean of the School of Education and Humanities and is responsible for recommending policy relative to the program. The functions of the GEC include:

1. Formulation of academic policy for the program
2. Formulation of the aims and objectives of the graduate program and the design and content of the graduate curricula
3. Formulation of standards for admission to the graduate program
4. Formulation of criteria for faculty membership on the graduate education faculty
5. Formulation of standards to provide quality control of courses, faculty, and student learning outcomes relative to the graduate program
6. Review and assessment of outcomes relative to the program. The committee makes recommendations in the form of action plans to overcome deficiencies related to these outcomes
7. Recommendation for admission for all graduate students. A majority of committee members is needed to admit a student.

## Retention

Criteria for retention in the M.Ed. Degree Program includes adhering to the scholarship requirements and retention standards in place for graduate studies at OKWU. A minimum cumulative grade point average of 3.0 on a 4.0 scale in all work attempted for graduated credit at OKWU is required for the completion of the advanced licensure program.

## Required Field and Clinical Experiences

Candidates complete an internship under the supervision of knowledgeable, expert, on-site practitioners who engage candidates in multiple and diverse school settings. Candidates are provided coherent, authentic, and sustained opportunities to synthesize and apply the knowledge and skills identified in the NELP standards. Candidates are expected to approximate the full range of responsibilities required of building-level leaders and to promote the current and future success and well-being of each student and adult in their school (adapted from NELP, 2018)

The internship is developed collaboratively with the on-site mentor and the Director of the M.Ed. More information about the internship can be found in the M.Ed. Internship Handbook.

## Exit Requirements

The M.Ed. Degree program requires thirty-three (33) hours of course work as outlined in the course rotation schedule and the Plan of Study as developed with each student.

## Action Project

A scholarship research-based project that is collaboratively developed by the candidate, their school district, and approved by the GEC. The project is required to align to the NELP standards and be based on research that demonstrates best practice for the field. The specific requirements for this project are outlined in EDU 5033, Frameworks of Educational Leadership. The topic will be approved by the M.Ed. Director and a building level administrator who will serve as the mentor for the OKWU candidate.

## Portfolio

The M.Ed. portfolio will be a continual compilation demonstrating a composite of learning related to the National Educational Leadership Preparation National Educational Leadership Preparation (NELP). Candidates will present their final portfolio and internship experience to the Defense Committee. Defense Committee: The M.Ed. Defense Committee will be comprised of the student's M.Ed. Director, who will act as Chair, the Dean of the School of Education and Humanities, and a qualified, P-12 on-site mentor. The committee will convene during the student's final term for the student's oral defense, which will be based on the portfolio contents.

## Relationship of Program to the Unit's Conceptual Framework

The M.Ed. Degree Program at OKWU supports the conceptual framework of the unit by providing quality instruction, service, and research that prepares reflective school leaders who promote the current and future success and well-being of each student and adult in their school. The M.Ed. Program is committed to preparing these candidates with 21st century knowledge and skills required to become successful leaders in a highly technological and diverse world. The OKWU M.Ed. program is committed to the development of candidates who are fair and consistent in the application of the policies of their school districts and truly believe that the education of ALL children is imperative for successful programs. The program has a mission to empower building level leaders to promote the current and future success and well-being of each student and adult in their school.

Candidates who successfully complete OKWU's program demonstrate their competence, knowledge, and skills to apply best practices to school leadership and work with multiple constituencies with the ultimate goal of student achievement. Additionally, successful candidates demonstrate caring through their work with staff, students, families, and the community. Compassion and positive Christian attitudes help them create positive school cultures, while strong interpersonal skills allow them to communicate effectively with all stakeholders. In these ways OKWU candidates promote the current and future success and well-being of each student and adult in their school.

OKWU candidates are also committed to the profession as evidenced by their adherence to a strong code of ethics and their belief in life-long learning.

## Time Limit

A graduate program must be completed within five calendar years. If a student has not completed the graduate degree in the five-year limit, the student must then meet with a member of the GEC and an Academic Advisor. Any extension must be approved by the advisor and the GEC according to the policies of OKWU. A new plan of study reflecting current program requirements must then be filed. If course(s) exceed the five-year limit, the student may be required to re-take the course(s).

## Degree Requirements

Minimum M.Ed. in Educational Leadership Course Requirements: Completion of the required curriculum with a minimum cumulative GPA of 3.00.

Below is a table showing the courses required for the M.Ed.:

<b>Master of Education in Educational Leadership Core Requirements</b>	<b>27</b>
Frameworks of Educational Leadership (EDU5033)	3
Educational Research and Application (EDU5213)	3
Advanced Developmental Psychology for the Educational Setting (EDU5723)	3
Leadership for Curriculum Development (EDU5513)	3
Human Resource Leadership in Education (EDU5883)	3
Educational Technologies and Applications in the School Setting (EDU5023)	3
Curriculum Strategies and Assessment (EDU5633)	3
School and Community Partnership (EDU5733)	3
Internship/Portfolio (EDU5823)	3
<b>Building Level Leadership</b>	<b>6</b>
School Law and Policy Application (EDU5613)	3

School Finance (EDU5623)	3
<b>Classroom Level Leadership</b>	<b>6</b>
Integrating Technology into the Instructional Program (EDU5533)	3
Advanced Organizational and Classroom Management (EDU5523)	3
<b>Total M.Ed. Degree</b>	<b>33</b>



## School of Health and Science

### Department of Nursing

*Preparing professional nurses to be Christ's hands and heart,  
To touch the world one person, family, and community at a time*

**Graduate Degree:** Master of Science in Nursing (MSN), Doctor of Nursing Practice (DNP) in Executive Leadership

**Certificates:** Nursing Administration, Nursing Education, Nursing Informatics

#### **Mission**

Preparing professional nurses to be Christ's hands and heart, to touch the world one person, family, and community at a time. In concert with the mission of OKWU, the Department of Nursing seeks to enhance scholarship, lifelong learning, and Christian discipleship, while fostering in students the desire to live out lives of service to both God and man. In particular, the Department of Nursing seeks to inspire unselfish service to humanity and to develop personal and professional integrity of nurses based on Christian ethics and an appreciation of the Christian faith as a basis for the interpretation of nursing knowledge.

#### **School Distinctives**

The School of Health and Science offers three focuses that allow students to tailor their education to specific areas of interest.

#### **Accreditation and Memberships**

The baccalaureate degree program in nursing, master's degree program in nursing, and Doctor of Nursing Practice program at Oklahoma Wesleyan University is accredited by the Commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>).

The School is a member of the American Association of Colleges of Nursing.

#### **Master of Science in Nursing**

The OKWU MSN is designed for experienced nurses who are seeking roles that require advanced practice skills in order to function as providers and organizers of the health care delivery process or as faculty members in a nursing education program. The program consists of 12 hours of core courses for all students and 21 hours of specialized courses in either Nursing Administration or Nursing Education. Nurses must be committed to life-long learning and be willing to assume responsibility for planning their professional careers, which increasingly will include graduate study as the route to advancement.

#### **Program Objectives — Designer/Manager/Coordinator of Care**

Nurses are designers, managers, and coordinators of care. Nurses must have the knowledge and authority to delegate tasks to other health care personnel, as well as supervise and evaluate these personnel. As health care providers who function autonomously and interdependently, nurses are responsible for professional identity and practice. Nurses are members of health care teams that deliver treatment and services in an evolving health care system. Nurses bring a unique blend of knowledge, judgment, skills, and caring to such teams. Self-awareness and self-evaluation are utilized to enhance professional relationships and improve communication.

In this role, nurses must also be information managers. As patient advocates and educators with state-of-the-art knowledge, nurses help patients acquire, interpret, and utilize information related to health care, illness, and health promotion. Health information available to patients is often overwhelming or confusing; nurses serve as information managers, assisting patients in accessing, understanding, evaluating and applying health-related information. Nurses also must be able to utilize research findings documenting the outcomes of care in designing and implementing care that is both of high quality and cost-effective. Graduates of this program are emergent leaders who will make a positive impact on both current and future healthcare organizations and university academic settings, which ultimately affect patient care.

- Graduates will be able to assess, translate, integrate, and design scientific findings which impacts quality, safety, and overall nursing practice in diverse health care settings.
- Graduates will be able to discern or understand organizational, systems, informatics, and health care technologies which enhance the diverse health care setting.
- Graduates will be prepared to intervene through policy development and advocacy strategies.
- Graduates will lead inter-professional teams while communicating and collaborating with other health care professionals to design, manage, and coordinate care.
- Graduates will design, manage, and coordinate culturally appropriate evidence-based clinical prevention and population care to individual persons, families, and communities.
- Graduates will affect health care outcomes for individual persons, families, and communities through evidence-based nursing intervention and an advanced level of understanding of nursing and related sciences.

### **Progression in the Program**

A minimum cumulative grade point average of 3.0 on a 4.0 scale in all work attempted for graduated credit at OKWU is required for the completion of the MSN program. No grade below C (2.0) is acceptable for credit. Students scoring below a 2.0 must repeat the course. Receiving below a C (2.0) in 2 courses results in academic suspension and exit from the nursing program in order to progress.

### **Continuous Enrollment**

All MSN students are required to maintain continuous enrollment in the program once they have begun their Practicum and Capstone courses until graduation. Once an MSN student begins the practicum course s/he must maintain continuous enrollment in the program until they have completed the capstone project. If unforeseen circumstances occur that require an MSN student to withdraw from the university, the student may create an action plan for completion with the Dean of the School of Health and Science.

### **Time Limit**

The MSN degree must be completed within five calendar years. If a student has not completed the graduate degree in the five-year limit, the student must then meet with a member of the Graduate Committee and his/her Academic Advisor. A new plan of study reflecting current program requirements must then be filed. In some cases, the student may be asked to re-apply for admission to graduate study. If course(s) exceed the five-year limit, the student may be required to re-take course(s).

### **Pre-Requisite Courses**

Applicants without pre-requisite to MSN courses may be admitted but must complete undergraduate level Statistics and/or Health Assessment courses while completing the first twelve (12) hours of program-specific MSN course work. Students admitted without pre-requisite courses will not be allowed to proceed beyond twelve (12) credit hours of work within the degree program.

Completing NURS5103 Intro to Graduate Nursing Concepts with a “C” or better is a pre-requisite course for all graduate nursing classes.

Completion of an undergraduate bachelor’s level Health Assessment course with a grade of “C” or better is required prior to NURS5753 Advanced Health Assessment for the Graduate Nurse.

All core courses and concentration focus courses must be completed with a “C” or better before taking NURS 6413 Practicum. Completion of NURS 6413 with a “C” or better is a prerequisite for completing NURS 6413 Capstone. The Practicum and Capstone courses must be taken consecutively without a break in between. If there is a break taken between courses or if the capstone is not completed with a passing grade, then both the Practicum and Capstone Course must be retaken.

**Degree Requirements** — below is a table showing the courses required for the MSN:

<b>Master of Science in Nursing Requirements</b>	<b>18</b>
Introduction to Advanced Nursing Practice and Servant Leadership (NURS8013)	3
Health Informatics/Evidence Based Practice (NURS5773)	3
Research Scholarship (NURS5763)	3
Management and Leadership in Nursing and Health Care (NURS6313)	3
Graduate Nursing Practicum (NURS6413)	3
Application Strategies for Graduate Nursing Capstone (NURS6423)	3
Application Strategies for Nursing: Capstone Extension Course* (NURS6623)	3*

Student must choose one of the following elective foci:

<b>Nursing Administration</b>	<b>15</b>
Foundations of Adult Education (NURS6553)	3
Health Care Systems (NURS5363)	3
Health Care Economics (NURS6323)	3
Corporate Financial Management (BUSI6223)	3
Human Resource Leadership (BUSI6013)	3

<b>Nursing Education</b>	<b>15</b>
Pathophysiology for the Graduate Nurse (NURS6583)	3
Advanced Health Assessment for the Graduate Nurse (NURS5753)	3
Pharmacology for the Graduate Nurse (NURS6573)	3
Curriculum Design and Innovations in Nursing Education (NURS6543)	3
Transformational Nursing for the Nurse Educator (NURS6563)	3

<b>Nursing Informatics</b>	<b>15</b>
Foundations of Adult Education (NURS6553)	3
Health Care Systems (NURS5363)	3
Health Care Informatics Literacy: Analysis and Data Management (NURS6223)	3
Health Care Informatics Design: Planning and Evaluation (NURS6233)	3
Health Care Clinical Strategies: Workflow, Utilization, and Patient Outcomes (NURS6243)	3

\*Students who do not meet the completion requirements of NURS6423 in the allotted time frame but pass the course will be enrolled into the extension course. Enrollment in this course may have federal financial aid implications. One eligibility condition requires a student to be enrolled at least half time (six hours) in a term. If your enrollment will be fewer than six hours in a term, the Office of Financial Aid recommends applying your student account credit balance and/or refund monies toward any terms in which you would not be eligible for aid in order to cover any charges incurred. Please feel free to contact the Office of Financial Aid with any questions regarding this matter. The phone number is (918) 335-6282. Email is [FinancialAid@okwu.edu](mailto:FinancialAid@okwu.edu).

Please see the Student Accounts information regarding charges.

**A student who has completed a Vizient AACN Nurse Residency program will get credit for OKWU course assignments listed below.**

Nurse Residency Programs assist new nursing graduates to transition into competent and professional practitioners. The Vizient AACN Nurse Residency program includes specific curriculum that prepares new nurses to deliver the knowledge, skills, and attitudes that are required for all nurses by the AACN Essentials of Baccalaureate Education for Professional Nursing Practice, QSEN, Interprofessional Education Collaborative, Institute for Patient and Family-Centered Care, and Benner's Model. Newly licensed registered nurses (NLRNs) complete evidence-based practice projects, simulation, clinical competencies, quality improvement, participating in off unit experiences, and oral presentations. This external training

equates to academic course credit in the OKWU Department of Nursing RN to BSN and MSN degree programs.

<b>External Training</b>	<b>Course Credit Award</b>
Completion of Vizient/AACN Nurse Residency Program	NURS5763: Research Scholarship: Research Article Presentation
Completion of Vizient/AACN Nurse Residency Program	NURS5103: Introduction to Graduate Nursing Concepts: Quality and Safety Paper
Completion of Vizient/AACN Nurse Residency Program	NURS6573: Pharmacology for the Graduate Nurse: Medication Errors: Quality Improvement and Safety Plan
Completion of Vizient/AACN Nurse Residency Program	NURS5363 Health Care Systems; Hot Topic Presentation

### **Doctor of Nursing Practice in Executive Leadership**

OKWU's Doctor of Nursing Practice program in Executive Leadership is designed to equip nurses to serve at the highest level of nursing practice. The DNP program develops nurse leaders who improve patient outcomes and health systems by translating research into practice, all from a Christian worldview. Designed for working adults, this program offers two doctoral learning pathways: BSN to DNP and the Post Masters DNP.

#### **Program Objectives**

The purpose of Oklahoma Wesleyan University DNP program is to prepare students to engage in the scholarship of practice as outlined by the American Association of Colleges of Nursing (AACN) in *The Essentials of Doctoral Education for Advanced Nursing Practice*. The objectives of the DNP program are consistent with the mission of OKWU and the Department of Nursing. Specifically, graduates of the Oklahoma Wesleyan DNP program will do the following:

1. Apply nursing and interprofessional knowledge to plan and implement safe, quality health care for patients, families, and populations in an advanced nursing practice (ANP) or advanced practice nurse (APRN) role. (Essential I and Essential VI/ Domain 1, Domain 2, Domain 5, Domain 6)
2. Act as a practice scholar to lead and develop effective, culturally relevant, and evidence-based care for quality improvement and systems thinking. (Essential II and Essential III/ Domain 4, Domain 5, and Domain 7)
3. Employ translational science and analytic methods to develop, identify, implement, and evaluate best practices to improve health care and health care systems. (Essential I and Essential III/ Domain 1, Domain 4, Domain 7)
4. Use data information systems and technology to evaluate, integrate, and apply knowledge that will advance ethical healthcare services to patients, families, and populations. (Essential IV/ Domain 8)
5. Exercise leadership to analyze, develop, influence, and implement health care policies that advocate social justice, equality, and ethics within healthcare systems locally, nationally, and globally. (Essential V and Essential VI/ Domain 2, Domain 6, Domain 9, Domain 10).
6. Implement system changes to communicate effectively, promote health, reduce risk, enhance patient outcomes, and improve health care systems within the nation. (Essential VII and Essential II/ Domain 2, Domain 3, Domain 6, Domain 7)
7. Demonstrate advanced levels of clinical judgment, systems thinking, and accountability in the design, delivery, and evaluation of evidence-based care to improve patient outcomes and nursing practice. (Essential VIII/ Domain 1, Domain 4, Domain 7, Domain 9)

#### **Progression in the Program**

A minimum cumulative grade point average of 3.0 on a 4.0 scale in all work attempted for graduate-credit at OKWU is required for the completion of the DNP-program. No grade below B- (2.7) is acceptable for credit. Students scoring below a 2.7 must repeat the course and will be placed on nursing probation. Receiving below a B- (2.7) in 2 courses results in academic suspension and exit from the nursing program.

The repeat policy is limited to two courses when a grade lower than B- is earned. The only exception to this policy is the practice immersion extension course which are designed to be repeatable if the millstones are not achieved.

### Continuous Enrollment

All DNP students are required to maintain continuous enrollment in the DNP program once they have begun their Practice Immersion. Once a student begins the practice immersion courses, they must maintain continuous enrollment in the program until they have completed the project. If unforeseen circumstances occur that require a doctoral student to withdraw from the university the doctoral student may create an action plan for completion with the Dean of the School of Health and Science.

### Time Limit

All courses, including practice immersion, must be completed within six years of the date of admission to the DNP program. If a student takes longer than six years, the DNP team must evaluate the student's progress and make a determination whether an extension may be granted. The student will be notified in writing of the decision of the team.

### Pre-Requisite Courses

Completing NURS8013 Introduction to Advanced Nursing Practice and Servant Leadership with a "B-" or better is a prerequisite for all DNP nursing courses.

Completion of an undergraduate level Health Assessment course with a grade of "C" or better is required prior to NURS5753 Advanced Health Assessment for the Graduate Nurse.

All core courses and concentration focus courses must be completed with a "B-" or better before taking the DPI Immersion courses I-III. DPI Immersion courses must be taken in order.

For BSN to MSN Students, all core courses and specialty focus courses must be completed with a "B-" or better before taking NURS6203 Specialized Nursing Practice Immersion.

### Degree Requirements

The table below will show the course requirements for the BSN to DNP and the Post-master entry for the DNP in Executive Leadership. The BSN to DNP pathway allows bachelors prepared nurses to earn their Doctor of Nursing practice. Within the pathway to the DNP in Executive Leadership these students will also choose a specialty focus in either Nursing Administration or Nursing Education. The Post Master's pathway enables Advance Practice Nurses, Nurse Informaticists, Nurse Educators, Nurse Administrators, and other master prepared specialty nurses to obtain a DNP in Executive Leadership.

<b>Doctor of Nursing Practice Core Requirements</b>	<b>36</b>
Introduction to Advanced Nursing Practice and Servant Leadership (NURS8013)	3
Informatics and Health Care Technology (NURS8103)	3
Data Analysis for Evidence Based Practice and Quality Improvement (NURS8203)	3
Personal, Professional, and Leadership Development (NURS8303)	3
Population Health (NURS8403)	3
Quality and Safety in Healthcare (NURS8503)	3
Scholarship for Nursing Practice (NURS8603)	3
Leadership for Systems Based Practice (NURS8703)	3
Interprofessional Leadership of Excellence in Practice, Policy, and Ethics (NURS8803)	3
DNP Practice Immersion I (NURS9103)	3
DNP Practice Immersion II (NURS9203)	3
DNP Practice Immersion III (NURS9303)	3

BSN to DNP student must choose one of the following elective foci:

<b>Nursing Administration</b>	<b>15</b>
Foundations of Adult Education (NURS6553)	3
Health Care Systems (NURS5363)	3
Health Care Economics (NURS6323)	3
Corporate Financial Management (BUSI6223)	3

Human Resource Leadership (BUSI6013)	3
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<b>Nursing Education</b>	<b>15</b>
Pathophysiology for the Graduate Nurse (NURS6583)	3
Advanced Health Assessment for the Graduate Nurse (NURS5753)	3
Pharmacology for the Graduate Nurse (NURS6573)	3
Curriculum Design and Innovations in Nursing Education (NURS6543)	3
Transformational Nursing for the Nurse Educator (NURS6563)	3

<b>Nursing Informatics</b>	<b>15</b>
Foundations of Adult Education (NURS6553)	3
Health Care Systems (NURS5363)	3
Health Care Informatics Literacy: Analysis and Data Management (NURS6223)	3
Health Care Informatics Design: Planning and Evaluation (NURS6233)	3
Health Care Clinical Strategies: Workflow, Utilization, and Patient Outcomes (NURS6243)	3

All BSN to DNP students must take:

<b>BSN to DNP Core Requirement</b>	<b>3</b>
Specialized Nursing Practice Immersion (NURS6203)	3

If DPI project is not completed in DNP practice Immersion I-3 or the student has not achieved 1000 Field Experience hours the student may enroll in

<b>Doctor of Nursing Practice (Optional)</b>	<b>3+</b>
DNP Practice Immersion Extension* (NURS9403)	3+

\*Students who do not meet the requirements of DNP Practice Immersion I-III in the allotted time frame but pass the course will be enrolled into the extension course. Enrollment in this course may have federal financial aid implications. One eligibility condition requires a student to be enrolled at least half time (six hours) in a term. If your enrollment will be fewer than six hours in a term, the Office of Financial Aid recommends applying your student account credit balance and/or refund monies toward any terms in which you would not be eligible for aid in order to cover any charges incurred. Please feel free to contact the Office of Financial Aid with any questions regarding this matter. The phone number is (918) 335-6282. Email is [financialaid@okwu.edu](mailto:financialaid@okwu.edu).

Charges for courses not eligible for federal aid may require a deposit and/or payment plan if not paid in full at the beginning of the class. Students are not permitted to receive a transcript, diploma, or participate in graduation or any related activities including the Pinning Ceremony until their balance is \$0. Please contact the Student Accounts Office with any questions regarding balances, charges, and/or payments at (918) 335-6282 or [studentaccounts@okwu.edu](mailto:studentaccounts@okwu.edu)

## Graduate Certificates

<b>Nursing Administration</b>	<b>9</b>
Management and Leadership (NURS6313)	3
Health Care Systems (NURS5363)	3
Health Care Economics (NURS6323)	3

<b>Nursing Education</b>	<b>9</b>
Foundations of Adult Education (NURS6553)	3
Curriculum Design and Innovations in Nursing Education (NURS6543)	3
Transformational Nursing for the Nurse Educator (NURS6563)	3

<b>Nursing Informatics</b>	<b>9</b>
Health Care Informatics Literacy: Analysis and Data Management (NURS6223)	3
Health Care Informatics Design: Planning and Evaluation (NURS6233)	3
Health Care Clinical Strategies: Workflow, Utilization, and Patient Outcomes (NURS6243)	3

## COURSE DESCRIPTIONS

### Graduate Studies

#### COURSE PREFIX KEY:

**BUSI** Business      **EDU** Education      **NURS** Nursing

#### COURSE NUMBERING SYSTEM

**First Digit** — The first digit of the four-digit course number indicates the level at which the course is normally taken. A 5000-level or higher course is a graduate course.

**Fourth Digit** — The last digit (5103) identifies the number of credit hours the course carries. Courses ending in zero indicate zero or variable credits. If a course includes a laboratory period or clinical experience, the number of laboratory hours per week is stated.

#### **BUSI5113 Personal Individual Leadership**

This course is focused on personal leadership development. Emphasis will be on self-discovery through validated leadership instruments, the development of a personal leadership strategic plan, inquiry into components of executive presence and understanding the specific steps required to improve the student's understanding of their leadership strengths and opportunity areas. Additional focus will be placed on understanding the practices, experiences, and resources that will drive improved leadership performance and execution.

#### **BUSI5123 Business Ethics & Leadership**

This course provides the graduate learner a firm understanding of the complex issues surrounding the leadership of self, others, and organizations. Emphasis is given to ethics in a Christian context. Graduate learners explore a scriptural model for ethical decision making and apply it to practical situations.

#### **BUSI5143 Financial Accounting**

The fundamental systems and procedures of financial accounting, built upon an overview of general accepted accounting principles will be presented. Primary focus will be given to the interpretation and reporting of accounting information for both internal and external users. Focus will be given to the importance of understanding financial accounting for management decision making and directing and reporting resource allocation.

#### **BUSI5213 Organizational Behavior**

This course is an examination of the theory and practice of organizational behavior and management. The class examines the role of individual differences, perception, learning, motivation, group dynamics, teams, conflict, stress, communication, power, politics, leadership, and other factors having an impact on individual job and overall organizational performance in contemporary organizations. Secular theories are examined and then compared to important biblical principles.

#### **BUSI5223 Managerial Economics**

This course applies economic theory to practical business operations. Emphasis will be given to demand, market structure, pricing, and strategy. Additional emphasis will be placed on the economic effects of organizational structure and design on firm value.

#### **BUSI5233 American Framework for Free Enterprise**

This course provides the graduate learner with an understanding of an interrelated political, economic, and moral context of American business. Graduate students investigate five core principles -- free enterprise,



our Constitutional republic, federalism, the rule of law, and Judeo-Christian values -- and are challenged to assess how they may integrate and implement those principles into their 21st century business experience.

**BUSI5243 Advanced Managerial Accounting**

The fundamental systems and procedures of managerial accounting, built upon an overview of basic financial accounting principles and conventions, will be presented. Emphasis will be given to the preparation and analysis of financial statements, budgeting, and systems of planning and control.

**BUSI5333 Advanced Leadership Theory**

This course provides a comprehensive understanding of leadership theory and its applications from the early 1900s to present. Students will examine skills and trait leadership, transformational and transactional leadership, situational, charismatic, contingency theory, path-goal theory, leader-member exchange, servant leadership, the psychodynamic approach to leadership, and women in leadership. Students will continue to develop a personal leadership plan, which will serve to identify personal leadership strengths, weaknesses, and opportunities in order to hone leadership effectiveness.

**BUSI5343 Synergistic Leadership**

This course explores team dynamics, team membership, and the processes that lead to high performing groups and teams. Emphasis will be on team selection, formation, and the factors that lead to teaming success. In addition, this course will introduce students to emotional intelligence (EQ) and the skills and competencies that lead to effective leadership based on its premise. Graduate learners will explore how to apply EQ to leadership scenarios, will understand the business case for EQ, secure a solid understanding of its components and will employ the four components of EQ in leadership, and identify ways to improve their own levels of EQ.

**BUSI5453 Quantitative Analysis**

This course integrates statistical concepts, procedures, and software with business applications to assist in problem analysis and managerial decision making. Topics include descriptive statistics, tests of hypotheses, linear regression, analysis of variance, and contingency analysis.

**BUSI5503 Strategic Marketing Management**

This is an advanced course in marketing management with emphasis on management and marketing as they relate to product, price, promotion, and distribution. The legal and social environment within which marketing problems occur will be studied. Ethical problems specific to marketing will be studied through a biblical lens.

**BUSI6013 Human Resource Leadership**

This course challenges graduate learners to examine and manipulate the major activities and subject areas necessary for the successful strategic management of an organization's people. Topic areas include planning, job analysis, law, recruitment and selection, development, performance appraisal, and compensation and benefits.

**BUSI6103 Accounting Theory**

Examining the conceptual basis for generally accepted accounting principles, the context of accounting policy setting, and the economics of financial reporting regulation is the primary focus of this course. Theoretical and philosophical rationale for the treatment of financial statement elements will be emphasized.

**BUSI6113 Staffing**

This is an advanced course in organizational staffing practices and procedures. The course content covers staffing law, recruitment, selection, decision-making, and initial placement, as well as the strategic value of the staffing process.

**BUSI6123 Training & Development**

This course focuses on the development of the individual employee. Graduate learners acquire strategies and practical methods to develop organizational employees. Coverage includes adult learning theory, learning reinforcement, training program design, assessment, and behavior modification.

**BUSI6133 Leading Organizational Change**

This course prepares graduate learners for the hyper-turbulent environment of the twenty-first century via an in-depth exposure to organizational psychology and behavioral science techniques, deployed in order to systematically bring about high-performing organizations. The course uses the "learning by doing" technique to help graduate learners improve organizational effectiveness by means of behavior modification and individual self-actualization.

**BUSI6143 Applied Leadership**

This course is designed to emphasize the philosophical and historical foundations of leadership in practice. Particular focus will be given to the relationships that exist among the theories of leadership, how these theories of leadership are applied, and the moral-ethical factors associated with effective leadership. A variety of teaching techniques will be employed and will involve a high degree of classroom participation and will require student participation in intensive group situations. Classes will actively involve students through lectures, seminar-style discussions, reading assignments, movies, debates, and guest speakers. Special focus will be given to the visioning process and enabling others.

**BUSI6203 Advanced Accounting Information Systems**

Analyzing the construction and flow of accounting information through manual and electronic systems is the primary focus of this course. Understanding how accounting information systems compile, analyze, control and synthesize is emphasized. Contemporary issues related to accounting information systems will be discussed.

**BUSI6223 Corporate Financial Management**

This course is an intensive study of the finance function in the corporate world including the financial environment and relevant financial ratios. Emphasis will be given to financial planning, control, and problem solving of various management dilemmas as defined by selected cases.

**BUSI6233 Strategic Planning and Execution**

In this course, graduate learners examine the strategic planning process and the principles of successfully executing strategic organizational initiatives. Students will study the leader's role in developing and executing an organization's strategic plan. In addition, students will explore strategic processes that influence the direction of an organization. Graduate learners will acquire techniques for defining both the mission and objectives of an organization, understanding competitive forces and industry dynamics, analyzing components of a sustained competitive advantage, matching organizational strengths with environmental opportunities, and developing strategies and policies to achieve the organization's mission as well as balance the interests of relevant stakeholders.

**BUSI6323 Leadership & Management**

This course empowers students to positively impact the community in which they work. Students will learn about the nonprofit sector requiring unique management and leadership. Course introduces students to knowledge and skills for successful professional careers with nonprofit organizations that exist to improve the quality of life of communities.

**BUSI6343 Financial Management of Nonprofit Organizations**

This course is designed to ground nonprofit professionals in the tools and techniques of good financial management, covering topics such as money and impact, understanding financial statements, financial management frameworks, and budgeting and resource allocation.

**BUSI6353 Foundations of Business Analytics I**

Introduction to business analytics; different kinds of analytics: descriptive/prescriptive/predictive; data visualization; processes for organizational performance management; business issues in analytics. Cases, articles, and projects.

**BUSI6363 Foundations of Business Analytics II**

Business Analytics II introduces quantitative methods used to analyze data and make better management decisions. This course is not based on rote memorization of equations or facts, but focuses on honing your understanding of key concepts, your managerial judgment, and your ability to apply course concepts to real business problems.

**BUSI6413 International Finance**

This course is designed to allow students to explore the international financial environment, including international financial markets and the international flow of funds. Other topics include exchange rate behavior and risk management, financing international trade, international cash management, direct foreign investment, multinational capital budgeting, and country risk analysis.

**BUSI6423 Financial Institutions & Markets**

This course teaches the advanced finance student to analyze the risks faced by investors and savers interacting through financial institutions and financial markets, as well as strategies that can be adopted for controlling and managing risks. Special emphasis is put on new areas of operations in financial markets and institutions such as asset securitization, off-balance-sheet activities, and globalization of financial services.

**BUSI6433 International Marketing**

This course examines the challenges and prospects of global markets and the pressures of competition on an international scale. Various aspects of global marketing will be surveyed such as: markets and buyers, advertising, promotion (personal selling, public relations, and sales promotion), direct marketing, internet marketing, and database marketing. Principles of managerial marketing will be applied to the global environment with an emphasis on understanding cultural complexities and obstacles.

**BUSI6443 Advertising & Public Relations**

This course challenges the graduate learners to examine the various philosophies and methods of advertising and public relations. Advertising design techniques and the use of the internet and other technologies will also be explored. Public relations will be studied in relationship to building and improving an organization's brand through favorable publicity.

**BUSI6503 Strategic Management**

This is a capstone course designed to summarize MBA coursework and provide graduate learners with interrelated cases for study and analysis. In this course, graduate learners examine strategic processes that influence the direction of an organization. Graduate learners acquire techniques for defining the mission and objectives of an organization, understanding competitive forces and industry dynamics, analyzing components of a sustained competitive advantage, matching organizational strengths with environmental opportunities, and developing strategies and policies to achieve the organization's mission and balance the interests of relevant stakeholders. All other courses in the MBA program must be complete prior to enrolling in this course.

**BUSI6603 Strategic Leadership Capstone**

This course provides a culminating experience to the leadership theories and concepts learned in the MS in Strategic Leadership program. The course, which concludes the program, focuses on research, development, and analysis of a leadership specific research domain of a professional interest to the student. The capstone is a significant research project where students select a topic that allows the demonstration of previously learned leadership theories, styles, and strategies. The results of the project will be presented in a detailed written research paper and a presentation of findings. The capstone has two overarching goals: 1) Allow for students to sum up their leadership studies by combining ideas from prior coursework with additional, directed secondary research, 2) Allow students to enhance not only their understanding of leadership but acquire expertise through the mastery and presentation of their research. An expert level of knowledge on a particular leadership topic is expected.

**BUSI6903 New York Business Seminar**

This course will allow students to visit numerous businesses in a major metropolitan area, interact, and learn from executives employed at these firms and experience firsthand what leaders of these organizations are looking for in their new hires and what challenges these executives face on the horizon. Students will also explore, study, and present relevant facts about important historical events and cultural sites. Other coursework will focus on applying academic principles to specific business challenges.

**BUSI7113 Doctoral Research & Writing**

Development of the scholarly writing skills of students, incorporating consistent standards in grammar and punctuation, academic style (APA format), preventing plagiarism, and learning to evaluate academic works. Students will be challenged to identify a subject for dissertation research.

**BUSI7123 Qualitative Research Methods**

Assesses research methodologies used in phenomenological, analytical, life insistences, ethnographic, grounded theory, and imperative social research analyses. Students acquire the knowledge in regard to when and how to use inspection, focus groups, in-depth interviews, case studies, journals, and content analysis.

**BUSI7213 Quantitative Research Methods 1**

General synopsis of the fundamentals of quantitative research approaches. Focuses include research questions and hypotheses, varieties of research designs, sampling practices, variables and measurements, reliability and validity, data collection approaches, and modes of statistical analyses.

**BUSI7223 Quantitative Research Methods 2**

This second course introduces advanced methods used to analyze data and make better management decisions.

**BUSI7233 Issues in Accounting & Finance**

This course bridges the conceptual foundations of accounting and finance with strategic implementation and considerations needs for the current marketplace. Introduction to seminal and current research in each area will be emphasized with the intended goal of applying this knowledge to solve contemporary problems facing business organizations.

**BUSI7243 Issues in Economics**

This course focuses on the macroeconomic and microeconomic concepts that underlie the entire business discipline. Emphasis will be placed on microeconomic concepts and calculations essential to the practices of various business industries. Issues related to free market economics versus other economic models will be discussed.

**BUSI8113 Organizational Theory**

This is a course on organization theory with a focus on the history and development of research on organizations, balancing both classical and recent research. The student will be challenged to develop his/her own criteria to evaluate, critique, and synthesize existing research, rather than relying exclusively upon the criteria and biases of other scholars. The course is interdisciplinary in nature, drawing upon related and organizationally relevant literatures in industrial organization economics, public administration, economic history, political science, and sociology.

**BUSI8123 Human Resource Selection**

The course examines the literature surrounding fairness issues and principles from the context of personnel selection. Topical coverage includes statistical validation, laws, legal precedent, discrimination, testing, and interviewing.

**BUSI8143 Teaching Methods in Management/Leadership**

This course focuses on the evolving role of faculty in the modern university. Research studies will provide the primary way for students to discover pedagogical and andragogical models for effective teaching and course management.

**BUSI8153 Consulting Methods/Practices in Management/Leadership**

This course explores the framework of collaborating with organizations to solve problems and projects. This framework includes philosophical approaches to external and internal consulting as well as practice tools and knowledge needs to be successful in this professional role.

**BUSI8213 Engaging Faith & Business**

This course provides a Biblical framework for faith integration with practical applications regarding contemporary issues in business and management. It provides a learning environment wherein each student may review his or her Christian values and strengthen the decision-making skills needed in resolving how to integrate their Christian faith in the business environment.

**BUSI8223 Issues in Marketing**

This course clarifies the connections between a market-driven strategy, organizational and customer satisfaction, and profitable growth. By examining how strategic marketing approaches are developed and

executed within both small and large organizations, students will be equipped to understand and create competitive advantages. The course will emphasize strategy development, implementation, and evaluation.

### **BUSI8233 Quality Management & Productivity**

This course examines the design, analysis, reengineering, optimization and functional control of manufacturing and service operations, and highlights the intense need for effective management of the constrained resources of their constituent systems. Systems and functions covered include statistical forecasting and capacity planning, process management, productivity, supply chain management, inventory management and scheduling. Students will probe the efficacy of problem-solving methods that can be applied using analytical and computational techniques.

### **BUSI8243 Issues in Strategic Planning & Execution**

In this course, students are introduced to classic theories of corporate strategy and then challenged to move beyond the mechanistic concepts, varied procedures, and tools that are widely used in organizational strategic planning. Emphasis will also be placed on the execution of strategies.

### **BUSI8253 Issues in Management & Leadership**

This course will equip students with relational and tactical skills necessary to lead when challenges arise that impact corporations, institutions, non-profits, and faith-based organizations. Students will study the skills of triage, communication, collaborative assessment, strategic foresight, and ethical decision making while helping followers cope with uncertainty when the world is turned upside down because of such issues as a global pandemic, worldwide recession, terrorist attack, ethical failure, etc. These and other crises are when leaders must be at their best if their organization is to survive and its people are to hold their lives together.

### **BUSI8303 Leadership**

The course examines several levels of leadership theories in a multi-cultural global context and includes the topics of the leader as an organizational cultural designer and influencer, the concept of followership, and leadership research trends. Students will demonstrate the ability to incorporate Biblical principles related to leadership and apply theoretical concepts to leadership situations and utilize critical thinking and decision-making skills to identify, analyze, and develop practical solutions to leadership problems in an increasingly global environment.

### **BUSI8313 Implementing Strategic Change**

This course will take a deep dive into case studies of prominent leaders who were successful in leading their organizations into the future and some who were left behind. The old adage, "The only thing that never changes is the need for change," has never been truer than in today's organizations. Because of catastrophic worldwide challenges, globalization, and the unending advancement of technology, leaders from all sectors must be skilled in the art of assessment, futurism, strategic planning, communication, implementation, evaluation, and agility.

### **BUSI8323 Managing Cultural Differences**

This course helps students to understand better the intricacies of diversity and cultural differences, which has become increasingly necessary for success in organizations. It examines the elements of various global cultures and how to manage issues that arise when organizations interact cross-culturally strategically.

### **BUSI8333 Decision-Making Models**

This course uses spreadsheet modeling to provide solutions for data problems in the finance, marketing, operations management areas of business.

### **BUSI8803 Project Study Research 1**

This is the first of three field project-practice courses. The central focus of the course is formulating a project proposal that is data driven and supported by evidence-based literature and contemporary field experience. Key project products completed in this course include: field project proposal, problem statement, research questions, theory, and practice literature review. Prerequisite: Doctoral candidacy

### **BUSI8813 Project Study Research 2**

This course advances the work accomplished in the first course (BUSI 8904) to conducting the field project. Central to this course is the integration of data collection and analysis reflecting a cogent and comprehensive

understanding of the finding within the contexts and influenced by the conditions associated with the field project.

### **BUSI8823 Project Study Research 3**

Central to this course the development of a plan to disseminate the project findings to the population(s) that could benefit from this project information. Additionally, a required outcome of the course is creating a plan to publish key aspects of the field project and findings in aligned academic or industry publications.

### **BUSI8901 Comprehensive Exam**

The comprehensive examination will assess the doctoral student's command of the key learning and course objectives in their doctoral curriculum. Upon satisfactory completion of the examination, a student will move to degree candidacy and the formal dissertation phase. Prerequisites: Completion of all courses or permission from the Program Director.

### **BUSI8903 Dissertation Research 1**

This course deals with both the theoretical and practical aspects of designing dissertation research and successfully defending the design in a proposal hearing. The purpose of the course is to assist students in the writing of chapters 1 and 2. Prerequisite: Doctoral candidacy

### **BUSI8913 Dissertation Research 2**

This course deals with both the theoretical and practical aspects of designing dissertation research and successfully defending the design in a proposal hearing. The purpose of the course is to assist students in the writing of chapter 3.

### **BUSI8921 Dissertation/Project Defense**

Each student is expected to orally defend his/her dissertation or project research. A successful defense of one's research is considered the capstone of the Doctor of Business Administration program and will take place before the candidate's committee. A successful defense is required of all candidates for completion of and graduation from the DBA program.

### **BUSI8923 Dissertation Research 3**

This course deals with both the theoretical and practical aspects of designing dissertation research and successfully defending the design in a proposal hearing. The purpose of the course is to assist students in the writing of chapters 4 and 5.

### **BUSI8993 Continuing Dissertation/Project Research**

Continuing dissertation research. Repeatable for credit with permission of Program Director.

### **EDU5023 Educational Tech/App in School Setting**

This course provides for an understanding and applications of appropriate technology in the areas of teaching, record management, and student assessment. The content of this course will involve the creation of a web page and development of the candidate's skills in the operation of the technologies that are appropriate for the classroom and office environments. Web 2.0 applications, use of I-Pad technology, and other appropriate teaching tools will be taught and experienced by the student in developing the appropriate technology for embracing the 21st Century Learner.

### **EDU5033 Frameworks of Educational Leadership**

This course covers several introductory aspects of the program and the concepts of educational leadership theories and practices. A major aspect of this course will be in establishing and maintaining a quality vision for learning as demonstrated through implementation of new concepts, development of better teaching practices, and the assessment of our progress in attaining those vision goals in the programs of the classroom and within the communities that we service. The candidates will be introduced to the OKWU model and mission for a Christian World View of Leadership, the examination of some applicable contemporary educational issues that are facing our educational system at this time. The initial Internship component is incorporated into this course and is designed to set the stage as a continuous and integrated part of the program which introduces the candidate to the standards for the program as identified by NELP, ISLLC, and the NETS-A. Each course in the Leadership Core will include an internship component that connects to an action project that is developed in EDU5033.

**EDU5213 Educational Research and Application**

This course is designed to develop research knowledge and skills in the educational practitioner. The course will provide participants with a foundation for understanding data-driven decision making and the continuous change and improvement process.

**EDU5513 Leadership for Curriculum Development**

This course seeks to assist candidates in the development of the knowledge, skills, and attributes to supervise and design with other appropriate curriculums and instructional programs; develop learner centered school cultures; assess outcomes; provide student personnel services; and plan with faculty professional development activities aimed at improving education. The emphasis of leadership is directed toward the supervision of instruction and the best practices of teaching. Candidates will engage in the actual process of supervising quality teaching practice.

**EDU5523 Advanced Organizational and Classroom Management**

An advanced study of applications of classroom management approaches. An additional review will include the total organizational structure of schools and the role that it plays in the general management of adults as well as students. Candidates will be engaged in designing a plan for management for both the individual classroom and the organizational structure for their schools.

**EDU5533 Integrating Technology in Instructional Program**

Integrating technology into the curriculum requires both technological skill and knowledge of curricular and pedagogical issues entailed in the process. This course will help the master's candidate to examine current developments and issues in assessment. Developments in technology and its application to assessment requirements will be reviewed. Research in current issues, trends and applications of assessment will be examined. In this course candidates will also examine uses of technology to market their schools and programs to increase communication with all stakeholders. Candidates will learn to use various technology to communicate with the school and business community. A project to apply current theory into an assessment action plan will be required.

**EDU5613 School Law and Policy Application**

This course is a study of the legal authorities in relation to public schools with special reference to Oklahoma. The course will cover aspects of constitutional provisions, statutes, court decisions, and the relevance of Attorney General Opinions. The content of the course will be directed toward the effective application of these legal principles in the formation of policy and the importance of the development of student and teacher handbooks that cover the main points of legal interest.

**EDU5623 School Finance**

This course examines the sources of public school finance, the control of expenditures, and the general principles of financial management and public accounting. This course will examine the structure of budgeting and the allocation of funds that are appropriate for the successful implementation of processes that support student learning. The course will spend some time exploring the ethics of finance as they apply to the educational setting.

**EDU5633 Curriculum Strategies and Assessment**

This course is designed to focus on the underlying principles of curriculum development and organization including curriculum evaluations and current issues and trends in the subject fields. Attention is given to the professional decisions that must be made about curriculum alignment and assessment. A portion of this course will involve the significant use of technology and the systems available to accomplish the goals for the district.

**EDU5723 Advanced Developmental Psychology for Education Setting**

This course provides an advanced level review of human development across the life span and of developmental changes from the prenatal phase to late adulthood. Special emphasis is provided for examination and application of developmental theories and research relevant to professionals working in education settings.

**EDU5733 School and Community Partnership**

This course will provide the scholar with the knowledge and dispositions needed to facilitate and engage in effective collaboration with both internal and external publics within the school and community. Emphasis will be placed on involvement of all stakeholders in the development and implementation of an effective

school-community relations program that mobilize community resources needed to ensure success for all children.

### **EDU5823 Internship/Portfolio**

This course provides the student a reflection time and a clinical based experience that engages the candidate in the actual processes involved in the role of building level curriculum leadership. In this course the candidate assembles the logged clinical hours of experience for the program along with the review of selected case studies for group discussion and review. The final component of the 3hour Internship is the Capstone Experience where the candidate finalizes the action research project and completes the Portfolio format for the program. The Capstone experience will also be the final analysis of the action research project that had been initiated at the beginning of the program.

### **EDU5883 Human Resource Leadership in Education**

This course challenges graduate learners to examine and manipulate the major activities and subject areas necessary for the successful strategic management of an organization's people. Topic areas will include staff need assessments, planning, job analysis, recruitment and selection, legal issues surrounding employment practices, performance appraisal, and compensation and benefits.

### **NURS5103 Intro to Graduate Nursing Concepts**

This course will provide students with an understanding of the mission of the school, the concept of collision points, policies to guide their progress, and available student services. It will also give the school an opportunity to gather information related to the students' writing and technological skills and competencies learned in the baccalaureate nursing program as well as assess professional attitudes, skills, and knowledge that will form a baseline for future assessments. Students will have the opportunity to explore their values and analyze how these values and cultural values impact patients' use of healthcare. Additionally, the course will foster professional role development and professional behaviors, including leadership skills such as communication, collaboration, negotiation, delegation, and coordination that emphasize ethical and critical decision making, which are necessary for providing leadership in the delivery of health care to patients and communities.

### **NURS5363 Health Care Systems**

This course introduces different health care systems with a comparative lens. It presents a broad overview of health care policies as well as some detailed models and their effectiveness in relation to local and national social, economic, and cultural conditions. Throughout the course, students will learn: 1) various health care systems and their main characteristics, 2) how to assess a health care system, and 3) how to compare and analyze different health care systems.

### **NURS5753 Advanced Health Assessment for the Graduate Nurse**

This course encompasses a wide array of personal/clinical and community-based interventions, in addition to the broad development and application of social policies that influence the goal of achieving health. The need for cooperation, communication, and collaboration among all healthcare professionals to improve patient and population health outcomes and decrease/eliminate health disparities across all populations will be emphasized along with promoting nursing excellence. Advanced physical health assessment is an emphasis throughout this course.

### **NURS5763 Research Scholarship**

This course considers research in the field of nursing, including examining policies and seeking evidence for every aspect of practice, incorporating current evidence into practice and identifying gaps where evidence is lacking. Course curriculum emphasizes conceptual understanding of design, methodology, and the development of a structured investigation of a problem.

### **NURS5773 Health Informatics/Evidence-Based Practice**

This course provides an overview of existing and developing trends and methods in the discovery and utilization of information technologies for a variety of health care settings. There is a specific emphasis on methods, technology, equipment for assessment data, electronic and research databases, privacy, confidentiality and patient care technology. This course considers research in the field of nursing and health care, and the relationship of research to knowledge and practice.



**NURS6203 Specialized Nursing Practice Immersion**

Specialized Nursing Practice Immersion experience allows the students to engage with a specialized leader within their respected fields (education/ administration). Students will gain an understanding of the leadership components behind these positions and actively participate in changes taking place in the practice setting.

**NURS6223 Health Care Informatics Literacy: Analysis and Data Management**

This course introduces data, information, and knowledge literacy. Students will use information and communication technology tools to gather, manage, and interpret data to deliver quality, safe, patient-centered care in health care systems. Principles of information management, information exchange, and data analytics will be explored from an interdisciplinary team approach.

**NURS6233 Health Care Informatics Design: Planning and Evaluation**

This course focuses on designing, planning, and evaluating technology mediated interaction in accordance with ethical, legal, professional, and regulatory standards. Principles of resource planning and logistics, clinical decision support, care processes and IT integration, security and privacy will be explored in developing the delivery of safe patient care in the health care system. Student will apply these informatic principles to create information and generate knowledge.

**NURS6243 Health Care Informatics Clinical Strategies: Workflow, Utilization, and Patient Outcomes**

This course examines the strategies applied to manage workflow processes and utilization of information and communication technology. Principles regarding the implementation of electronic health, mobile health and telehealth systems, system lifecycle management, change and stakeholder management, and evidence-based practice will be explored. Students will utilize the strategic management of electronic health systems to enhance quality, ethical, and efficient patient care in diverse populations.

**NURS6313 Management Leadership Nursing Health Care**

This course provides a study of change theories and practice, health law, marketing, human resources, and collaboration and negotiation techniques and methods to effectively resolve conflicts. This course prepares students to become transformational leaders and innovative educators. Focus is placed on improving quality and safety methods, performance measures, evaluation tools, and standards of care.

**NURS6323 Health Care Economics**

This course is structured to cover key factors affecting today's health care organizations regarding economic and financial management. It will provide the knowledge necessary for health service managers to apply theories and concepts to facilitate making informed and timely decisions, advancing the financial best interests of the organization.

**NURS6413 Graduate Nursing Practicum**

This course allows students to demonstrate their mastery of the AACN Essentials. Students will demonstrate an advanced level of understanding of nursing science and integrate this knowledge into nursing practice. This course contains an Experiential Learning Clinical (ELC). In the first component, graduate students must complete supervised practice experiences in their previously chosen focus area of learning and expertise. A total of 50-125 hours is to be spent in the direct care patient role that relates to the student's chosen area of specialization. The student will identify a nurse preceptor who ideally holds a Master's or Doctorate degree.

**NURS6423 Application Strategies for Graduate Nursing: Capstone**

This final capstone course provides students an opportunity to demonstrate expertise and superior level of proficiency in advanced nursing science and nursing practice. The capstone project will reflect enhanced knowledge and ability to function as a graduate nurse educator or administrator. Course work will demonstrate mastery of the AACN Masters in Nursing Essentials as well as the OKWU MSN Program Outcomes. Students will substantiate evidence of achieving MSN Program outcomes in a final exit presentation by validating achievement of the following nursing concepts:

- Research Outcomes, Quality Improvement & Safety
- Patient Care Technologies
- Policy Development & Advocacy Strategies
- Manage & Coordinate Care
- Population Health

- Evidence Based Care

#### **NURS6543 Curriculum Design/Innovation/Evaluation**

Students examine trends in nursing and explore the influence of these trends on nursing curriculum such as the use of simulation and application of technology in the classroom. Various teaching and learning strategies will be examined and tested by students in this course. Emphasis on Malcolm Knowles' Adult Learning Theory as well as principles of Pedagogy will be incorporated into curriculum design components.

#### **NURS6553 Foundations of Adult Education**

This course provides a study of education and learning theories with a particular emphasis on Malcolm Knowles' Adult Learning Theory. Students will examine motivation and group dynamics in learning. Best practices in nursing administration and education will be reviewed.

#### **NURS6563 Transformational Nursing for the Nurse Educator**

Graduate students will explore transformative learning in nursing education and integrate best practice strategies for nurse educators in the traditional and online classroom as well as clinical practice and simulation environments. Throughout this course emphasis is placed upon techniques that incorporate student assessment, outcome measurement, evaluation methodologies, and fair testing practices. Social, ethical and legal issues that accompany nursing program evaluation and accreditation processes will also be examined. This course contains an Applied Learning Practicum (ALP).

#### **NURS6573 Pharmacology for Graduate Nurse**

This course builds on the foundation of pharmacology taught at the baccalaureate level; this course will add to the knowledge and depth of understanding of pharmacological concepts including drug interactions, reducing medication errors, and focusing on patient teaching. In addition, students will focus on designing and implementing education programs about medication and medication administration for patients, students, and other healthcare providers that incorporates evidence-based practice.

#### **NURS6583 Pathophysiology Graduate Nurse**

This course builds on the basics of pathophysiology and focuses on increased understanding of the pathophysiology of disease processes and treatment of disease processes.

#### **NURS6623 Application Strategies for Nursing: Capstone Extension Course**

This course emphasizes the finalization of the requirements needed to complete the Masters of Science in Nursing program and provides the learners with individualized support for completing their program requirements. Learners will work directly with the instructor and their preceptor based on their individual success plan for completing the capstone project.

#### **NURS8013 Introduction to Advanced Nursing Practice and Servant Leadership**

The orientation course provides an overview of what to expect within Oklahoma Wesleyan University's graduate level nursing programs. The course will detail the master and doctoral process and how the university's Christian worldview impacts the healthcare system through Servant Leadership. Students will have the opportunity to explore their values and analyze how these values impact healthcare system. Additionally, the course will introduce students to the complexity of practice at the masters and doctoral level. The course will be mandatory prior to beginning all subsequent course work. Students will understand the advising process, library research, and graduate writing and research standards.

#### **NURS8103 Informatics and Healthcare Technology**

This course is an overview of existing and developing technological trends in healthcare settings. The course will place an emphasis on the use of information systems/ technology to support and improve patient care outcomes. DNP students will be prepared to collect, evaluate, and apply new knowledge to manage individual and aggregate information and assess the efficacy of patient care technology. Information systems will be employed to implement improvement initiatives, support practice, and guide administrative decision making.

#### **NURS8203 Data Analysis for Evidence Based Practice and Quality Improvement**

This course will focus on the analysis of data that is grounded in clinical practice to improve patient outcomes. Students will be able to translate, apply, and evaluate new science into practice in order to solve

practice problems or inform practice directly. Students will explore the use and collection of quantitative data to apply appropriate statistical techniques and practice interpreting statistical outcomes.

### **NURS8303 Personal, Professional, and Leadership Development**

This course provides a study of the various facets of leadership development and change practice theories. Students will employ effective communication and collaborative skills in the development and implementation of practice change models. In addition, students will employ consultative and leadership skills from a multi-disciplinary approach to create change in complex healthcare delivery systems. This course enhances student skills in becoming self-leaders, transformational leaders, innovative educators, and advanced level clinical practitioners. Focus is placed on improving quality and safety methods, performance measures, evaluation tools, and standards of care.

### **NURS8403 Population Health**

This course explores initiatives aimed to improve the health and wellbeing of vulnerable populations from a local and global perspective. Students will examine clinical prevention and population health to address vulnerability, improve outcomes, and identify gaps in care through their expertise as educators, practitioners, researchers, and/ or policy advocates.

### **NURS8503 Quality and Safety in Healthcare**

This course is structured to equip the student with knowledge, skills, and attitudes to continuously improve the quality and safety of healthcare systems. Curriculum will place an emphasis on patient-centered care, teamwork and collaboration, evidence-based practice, quality improvement, and safety.

### **NURS8603 Scholarship for Nursing Practice**

This course will address the translation of research into practice. Students will appraise literature, practice guidelines, and other evidence to improve the practice environment and implement the best evidence for practice. Course curriculum examines methodologies, to design, direct, and evaluate and implement evidence-based practice to promote safe timely, effective, efficient, and equitable, and patient centered care.

### **NURS8703 Leadership for Systems Based Practice**

This course is designed to provide students a comprehensive overview of organizational and systems leadership. Students will explore strategies to create and sustain changes at organization and policy levels. This course will develop and evaluate the delivery care approaches that meet the needs of patient populations based on scientific findings in nursing and clinical sciences.

### **NURS8803 Interprofessional Leadership of Excellence in Practice, Policy, and Ethics**

This course offers the skills to design, implement, and advocate for healthcare policy that addresses issues of social justice and equity in healthcare. Students will secure an understanding of how to collaboratively design, influence, and implement healthcare policies that frame healthcare financing, practice regulation, access, safety, and efficacy.

### **NURS9103 Practice Immersion I**

Practice Immersion Quality Improvement Project. Students are expected to achieve practice immersion milestones under the guidance of the project committee.

### **NURS9203 Practice Immersion II**

Practice Immersion Quality Improvement Project. Students are expected to achieve practice immersion milestones under the guidance of the project committee.

### **NURS9303 Practice Immersion III**

Practice Immersion Quality Improvement Project. Students are expected to achieve practice immersion milestones under the guidance of the project committee.

### **NURS9403 Practice Immersion Extension**

Practice Immersion Quality Improvement Project. Students are expected to achieve practice immersion milestones under the guidance of the project committee. Students will complete the practice immersion project, or any additional ELC practice hours required for graduation.

# Personnel Directory

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 Sr. Vice President for Enrollment Management/CIO ..... Dr. Kevin Osborn  
 Executive Director of OKWU Foundation.....Dr. David Preston  
 University Pastor ..... Rev. Torrey Martin

## Faculty

### **Harty Blackert, 2023\***

**Instructor of Film and Photography**

**School of Education and Humanities**

B.S. Bob Jones University, M.A.T. Regent University

### **Keri Bostwick, 2013\***

**Provost/Vice President of Academic Affairs**

B.A., Oklahoma Wesleyan University; M.Ed., Oklahoma Wesleyan University; Ed.D., Concordia University

### **Jason L. Bussey, 2015\***

**Assistant Professor of Accounting**

**Chesapeake Energy School of Business**

B.S., Oklahoma State University; M.B.A., Oklahoma Wesleyan University; ABD, Anderson University

### **Deborah Cheater, 2022\***

**Assistant Director of Nursing**

**School of Health and Science – Nursing**

A.S., Carl Albert State College, B.S.N., Oklahoma Wesleyan University; M.S., University of Oklahoma

### **Kelly Chisum, 2020\***

**Instructor of Graphic Design**

**School of Education and Humanities – Department of Humanities**

B.A., Hillsdale College; M.F.A., Full Sail University

### **Dorothy Colaw, 2022\***

**Director of Secondary Clinical Experiences and Instructor of Education**

**School of Education and Humanities – School of Education**

B.A., Oklahoma Wesleyan University; M.Ed., Oklahoma Wesleyan University

### **Stacey Duke, 2023\***

**Associate Dean of Chesapeake Energy School of Business**

**Professor of Business**

**Chesapeake Energy School of Business**

B.A. Southeastern Louisiana University, M.B.A. Bryan College, D.S.L. Regent University

### **Jonathan Ensor, 2019\***

**Assistant Professor of Biblical Studies**

**School of Ministry and Christian Thought**

B.A., Oklahoma Wesleyan University; M.A., Asbury Theological Seminary; Ph.D., London School of Theology

### **Jason Flick, 2019\***

**Dean of the School of Education and Humanities, Director of MEd, and Instructor of Education**

**School of Education and Humanities**

B.A., Oklahoma Wesleyan University; M.Ed., Indiana Wesleyan University

### **Eric Gray, 2018\***

**Associate Professor of English**

**School of Education and Humanities – Department of Humanities**

B.A., University of Oklahoma; M.F.A., University of Alabama; Ph.D., Oklahoma State University

### **Julie Hufstetler, 2017\***

**Assistant of Professor of History and Political Science**

**School of Education and Humanities – Department of Social and Behavioral Sciences**

B.S., Texas A&M University; M.A., University of Houston

**Samantha Johnson, 2023\***  
**Instructor of Psychology**  
**School of Education and Humanities**  
B.A. Oklahoma Baptist University, M.S. Capella University

**Rosanina Ketchum, 2015\***  
**Associate Dean of Nursing and Associate Professor of Nursing**  
**School of Health and Science - Nursing**  
A.A.S., Oklahoma Wesleyan University; B.S.N., Oklahoma Wesleyan University; M.S.N., Indiana Wesleyan University; D.N.P., Grand Canyon University

**Sandra S. Lynn, 2019\***  
**Assistant Professor of Business**  
**Chesapeake Energy School of Business**  
B.A., Pennsylvania State University; M.S.S.L., Oklahoma Wesleyan University; M.A.C., Grand Canyon University

**Ackrion Mangimela, 2021\***  
**Assistant Professor of Biology**  
**School of Health and Science – Department of Science and Mathematics**  
M.B.A., Indiana Wesleyan University; M.D., China Medical University

**Anna Mangimela, 2019\***  
**Director of Graduate Nursing Programs and Assistant Professor of Nursing**  
**School of Health and Science - Nursing**  
B.S.N., Oklahoma Wesleyan University; M.S.N., Indiana Wesleyan University

**Joshua McNall, 2009\***  
**Associate Professor of Pastoral Theology and Director of the Honors Program**  
**School of Ministry and Christian Thought**  
B.A., Oklahoma Wesleyan University; M.A., Gordon-Conwell Theological Seminary, Ph.D., University of Manchester

**Melissa Morris, 2022\***  
**Assistant Professor of Nursing**  
**School of Health and Science- Nursing**  
B.S.N., Oklahoma Wesleyan University; M.S.N., Oklahoma Wesleyan University

**Eric Peterson, 2011\***  
**Assistant Professor of Criminal Justice**  
**Chesapeake Energy School of Business**  
B.S., Oklahoma Wesleyan University; M.B.A., Southern Nazarene University; Master Criminal Justice, Walden University

**Markel Porter, 2024\***  
**Director of Music Programs and Assistant Professor of Music**  
**School of Education and Humanities – Department of Humanities**  
B.M., Pittsburg State University; M.M., Pittsburg State University

**Lisa Riggs, 2009\***  
**Assistant Professor of English**  
**School of Education and Humanities – Department of Humanities**  
B.A., English, Oklahoma Wesleyan University; M.A., University of Tulsa; Ph.D., University of Tulsa

**Jana Russell, 2021\***  
**Associate Dean of Chesapeake Energy School of Business**  
**Instructor of Business**  
**Chesapeake Energy School of Business**  
B.S., Oklahoma State University; M.S., Oklahoma State University

**Cheryl Salerno, 2013\***

**Technical Services Librarian**

**Drake Library**

B.S., Oklahoma Wesleyan University; M.L.I.S., University of Oklahoma

**Kelley Sells, 2020\***

**Director of Elementary Experiences and Instructor of Elementary Education**

**School of Education and Humanities – School of Education**

B.S., Northeastern State University; M.S., Pittsburg State University; Ed.D., University of Arkansas

**Danny Shedd, 2023\***

**Director of Exercise Science and Instructor of Exercise Science**

**School of Health and Science - Department of Exercise Science**

B.S. and M.S. Liberty University

**Greg Tackett, 2020\***

**Dean of Health and Science and Instructor of Exercise Science**

**School of Health and Science – Department of Exercise Science**

B.S., Northeastern State University; M.S., Northeastern State University

**Brian Turner, 1999\***

**Assistant Dean of Math and Science**

**Assistant Professor of Physics**

**School of Health and Science – Department of Science and Mathematics**

B.S., Southern Nazarene University; M.S., University of Texas at Dallas; Ph.D., University of Texas at Dallas

**Jerome Van Kuiken, 2011\***

**Professor of Ministry and Christian Thought**

**School of Ministry and Christian Thought**

B.A., Kentucky Mountain Bible College; M.Div., Wesley Biblical Seminary; Ph.D., University of Manchester

**Emily Voelkers, 2019\***

**Public Services Librarian**

**Drake Library**

B.S., Oklahoma State University; M. Ed., Oklahoma Wesleyan University; L.M.S., Oklahoma State University

**Wendel Weaver, 2005\***

**Dean of Chesapeake Energy School of Business and Professor of Business**

**Chesapeake Energy School of Business**

B.S., University of Texas; M.B.A., Le Tourneau University, D.B.A., Anderson University

**Mark Weeter, 1986\***

**Dean of the School of Ministry and Christian Thought and Professor of Ministry and Christian Thought**

**School of Ministry and Christian Thought**

Th.B., Circleville Bible College; M.Div., Wesley Biblical Seminary; D.Min., Reformed Theological Seminary; Ph.D., The University of Wales

**Frederick Worth, 2023\***

**Professor of Mathematics**

**School of Health and Science - Department of Science and Mathematics**

B.S. Evangel College, M.S. University of Missouri-Rolla, PhD. University of Missouri-Rolla

\* Date of faculty affiliation with OKWU